
Technical Course for Coaches T|C|C

Programme Guidelines

■ ■ ■ Objectives

To provide, through the relevant National Federations and /or Continental Associations, technical courses for active coaches in one specific country or region.

■ ■ ■ Beneficiaries

All Continental Associations and National Federations (NFs) in good standing may benefit from this programme.

Nevertheless, priority will be given to applicants in need of support, but with a clear potential for development.

■ ■ ■ Description

This programme offers the opportunity to receive, for a limited number of days, an instructor or a pool of instructors, which will run a technical course for a selected group of coaches.

■ ■ ■ Application Procedure for National Federations

The application must be submitted by the relevant National Federation, which may receive approval for, maximum, one TCC programme per year.



To allow sufficient time for analysis, the official application form must be presented to the WBSC Development Commission, no later than 3 months prior to the start of the proposed project.

In particular, the application must include the following information:

- Description of the activity;
- Dates and location;
- Training needs and level of the coaches in attendance;
- Tentative number of participants;
- Main expectations from the project and opportunities it could create for the National Federation;
- Signature of the National Federation President, Secretary General or Executive Director;
- Name and contacts of a liaison person in charge of the communication between the National Federation and the WBSC;

■ ■ ■ **Cost Breakdown**

With regards to the cost breakdown, the WBSC will cover the costs related with the following areas:

- Instructor(s) international airfare;
- Instructor(s) per-diem;

In the other hand, the National Federation is requested to cover the costs related with:

- Instructor(s) meals (3 per day) and accommodation*;
- Instructor(s) local transportation from/to airport/training venue;
- Training venue and its setting;
- Participants’ transportation, meals and accomdation, if necessary;
- Venue liability insurance;



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- Administrative support for travel VISA, if necessary;
 - Documents translation to the local language, if necessary.
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*Instructors' accommodation should be of minimum 4-star international standards. A 3-star accommodation can be accepted provided a WBSC prior approval.

■ ■ ■ Analysis and Approval

The WBSC Development Commission will review the application and, within 30 days, will provide the National Federation with its feedback based on the following criteria:

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- Coherence with the purpose and guidelines of the programme;
 - Programmes' feasibility;
 - Cost – Benefit analysis.
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In case of approval, the WBSC will double-sign the application form - turning it effectively into a binding contract - and send it back to the National Federation to allow the programme to be officially implemented. Further, the confirmation will be accompanied by the details of the instructor(s) that will run the course.

■ ■ ■ Follow-up and Control

During the programme, the National Federation is requested to maintain constant contact with the WBSC and provide updates if necessary or requested.

■ ■ ■ Final Report

Within 30 days from the conclusion of the programme, the National Federation must submit the following documents to the WBSC:

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- Participants' list;
 - A detailed technical report with an evaluation, comments as well as all other pertinent information (photographs, press clippings etc.);
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■ ■ ■ Application Procedure for Continental Associations

The application must be submitted by the relevant Continental Association, which may receive approval for, maximum, three TCC programmes per year.

To allow sufficient time for analysis, the official application form must be presented to the WBSC Development Commission no later than 3 months prior to the start of the proposed project. In particular, the application must include the following information:

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- Description of the activity;
 - Dates and location;
 - Training needs and level of the coaches in attendance;
 - Tentative number of participants;
 - Main expectations from the project and opportunities it could create for the Continental Association;
 - Signature of the Continental Association President, Secretary General or Executive Director;
 - Name and contacts of a liaison person in charge of the communication between the Continental Association and the WBSC;
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■ ■ ■ Cost Breakdown

With regards to the cost breakdown, the WBSC will cover the costs related with the following areas:

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- Instructor(s) international airfare;
 - Instructor(s) per-diem;
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In the other hand, the Continental Association is requested to cover the costs related with:

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- Instructor(s) meals (3 per day) and accommodation*;
 - Instructor(s) local transportation from/to airport/training venue;
 - Training venue and its setting;
 - Participants' transportation, meals and accomdation, if necessary;
 - Venue liability insurance;
 - Administrative support for travel VISA, if necessary;
 - Documents translation to the local language, if necessary.
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*Instructors' accommodation should be of minimum 4-star international standards. A 3-star accommodation can be accepted provided a WBSC prior approval.

■ ■ ■ Analysis and Approval

The WBSC Development Commission will review the application and, within 30 days, will provide the Continental Association with its feedback based on the following criteria:

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- Coherence with the purpose and guidelines of the programme;
 - Programmes' feasibility;
 - Cost – Benefit analysis.
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In case of approval, the WBSC will double-sign the application form - turning it effectively into a binding contract - and send it back to the Continental Association to allow the programme to be officially implemented.

Further, the confirmation will be accompanied by the details of the instructor(s) that will run the course.

■ ■ ■ Follow-up and Control

During the programme, the Continental Association is requested to maintain constant contact with the WBSC and provide updates if necessary or requested.

■ ■ ■ Final Report

Within 30 days from the conclusion of the programme, the Continental Association must submit the following documents to the WBSC:

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- Participants' list;
 - A detailed technical report with an evaluation, comments as well as all other pertinent information (photographs, press clippings etc.);
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