Manual: Day-by-day Officials Assignment

on my.wbsc.org

Manual: Day-by-day Officials Assignment

on my.wbsc.org

Index Page

PREMBLE 1
INSTRUCTIONS 1

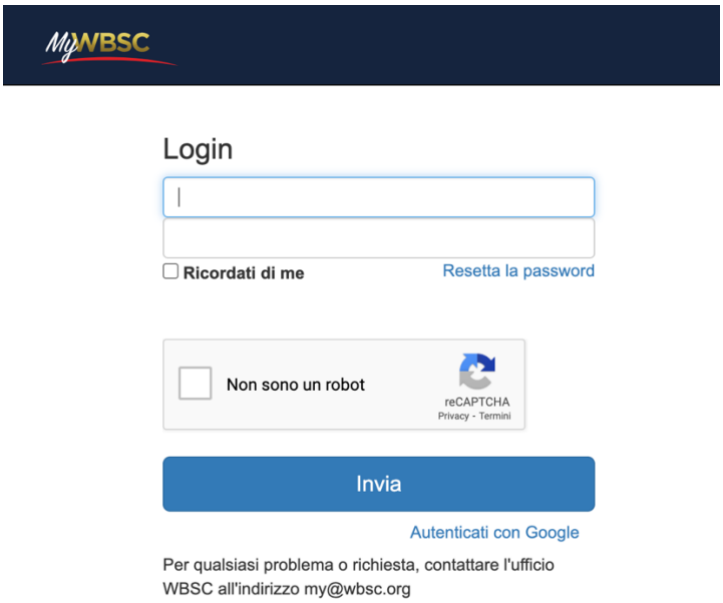
PREMBLE

Starting 2021, WBSC Europe has used WBSC management system for its competitions.

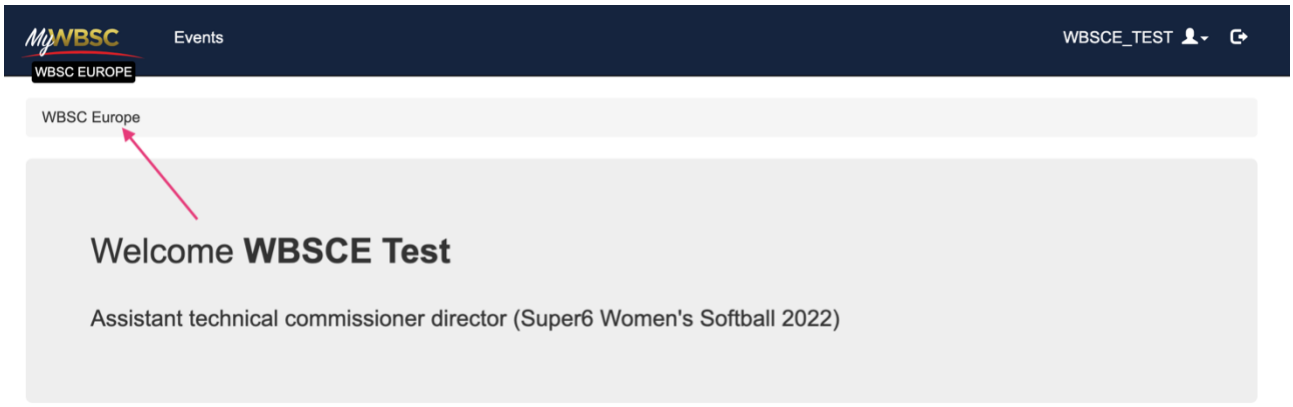
This manual is created for the TCs/Scorers/Umpires managing the day-by-day assignments at the Softball Europe Competitions. To be visible in the play-by-play on the website and on the daily reports, it is necessary that each person (Umpire, TC or scorer) is assigned to each game.

INSTRUCTIONS

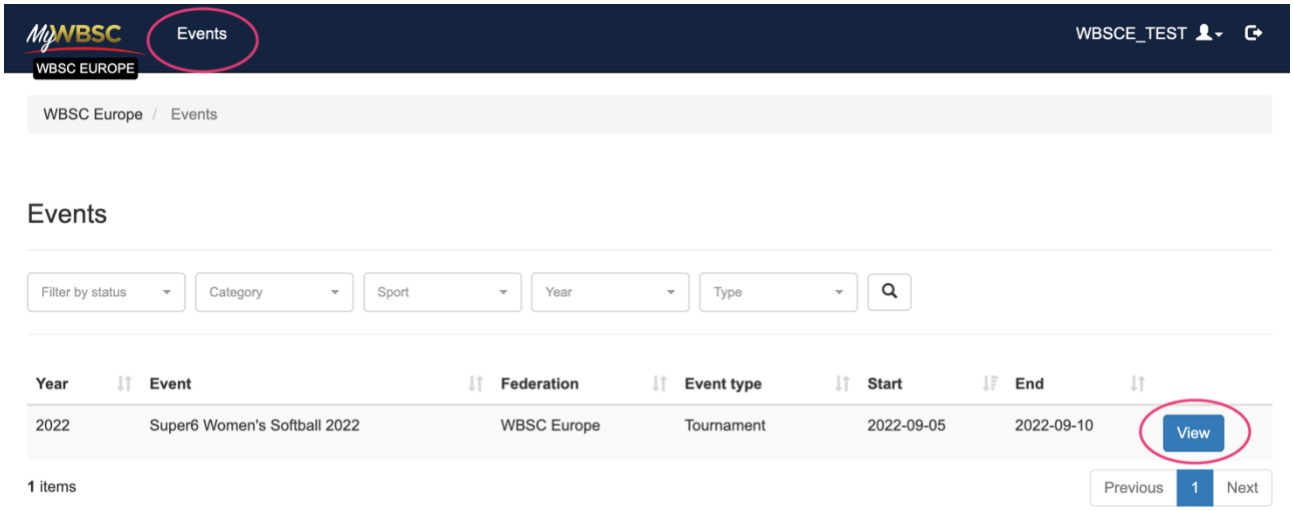
1. Access my.wbsc.org with the email you were registered with.
   In case of technical issues, please read this manual: link.
   In case the technical issues persists, please contact eghilardi@wbsceurope.org



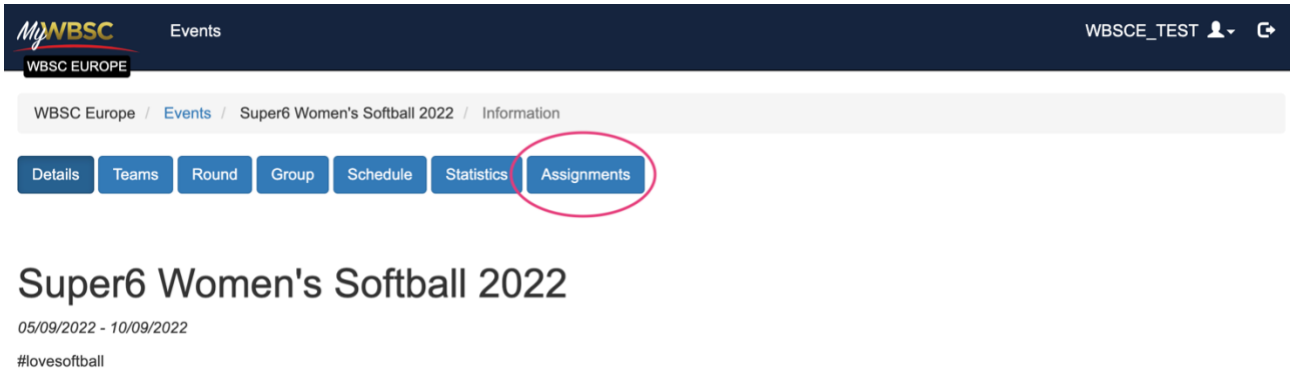
3. Make sure you selected the WBSC Europe environment



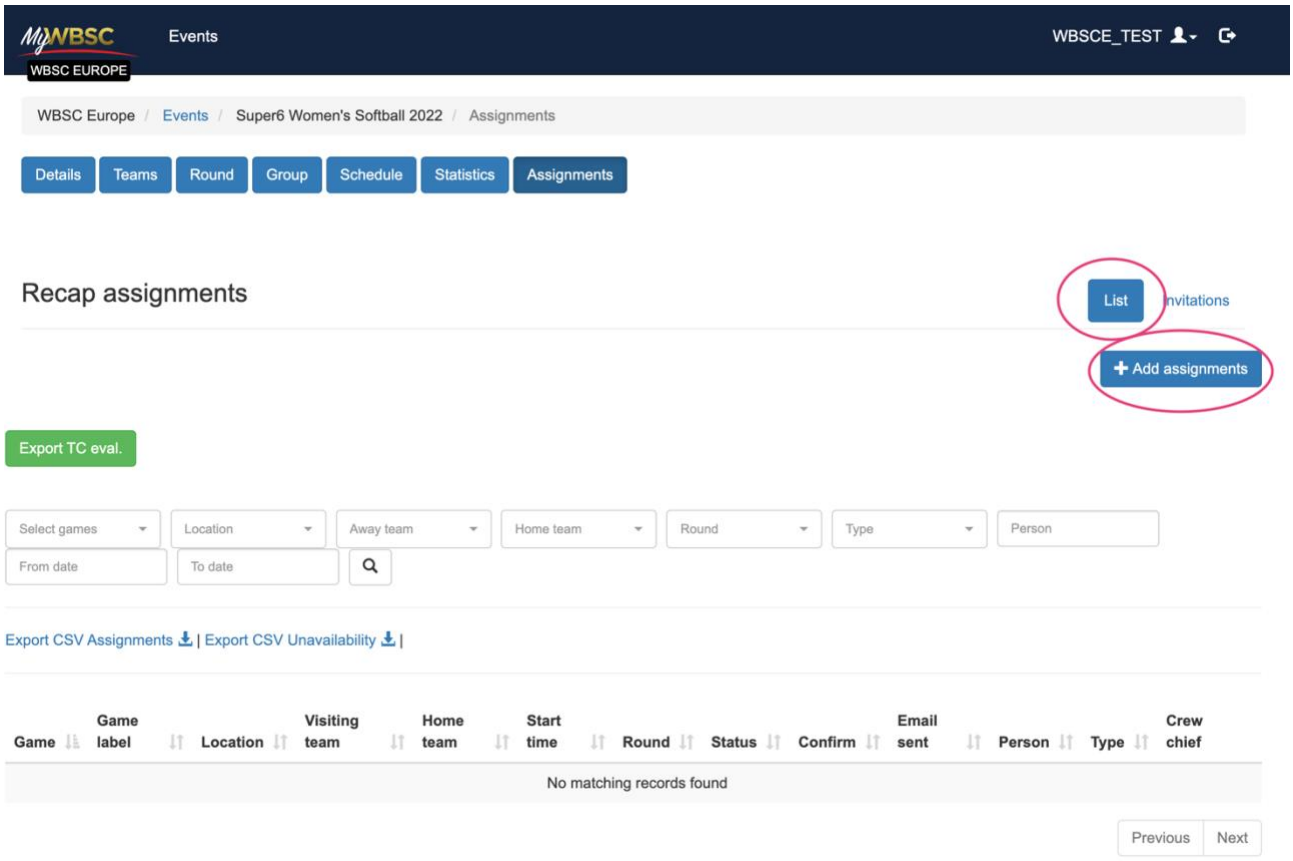
4. Enter the Tab ‘Events’, and click on ‘view’ for the event you are working at.



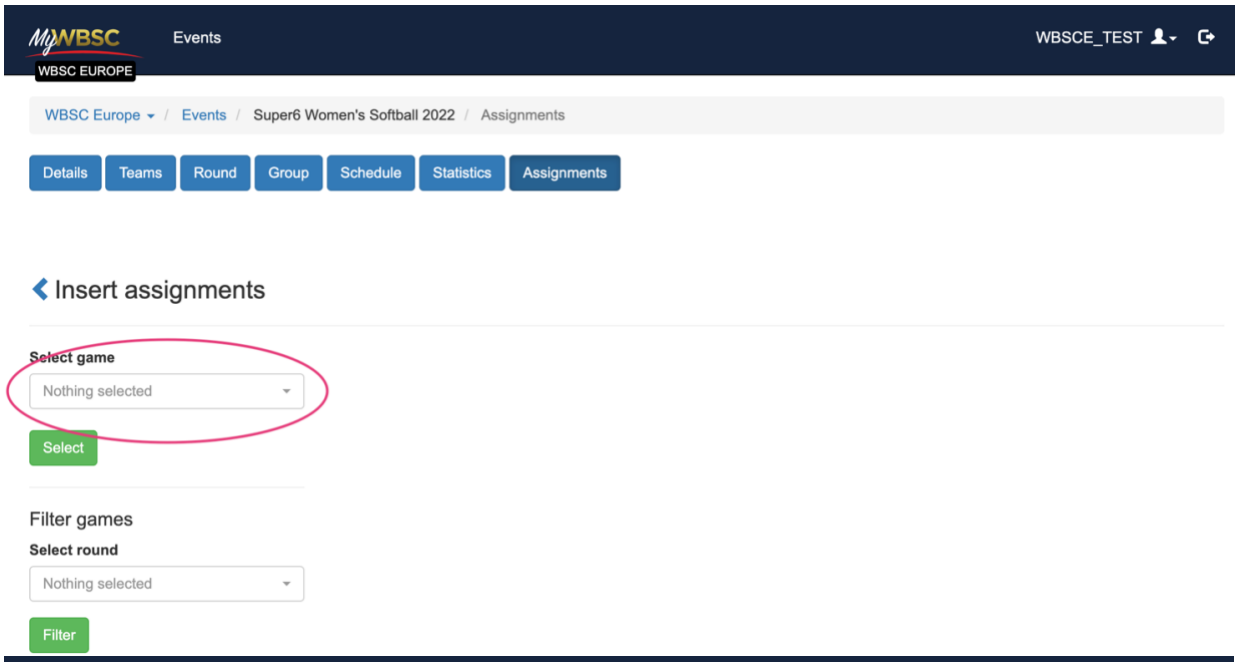
5. Once selected the correct event, click on assignments.

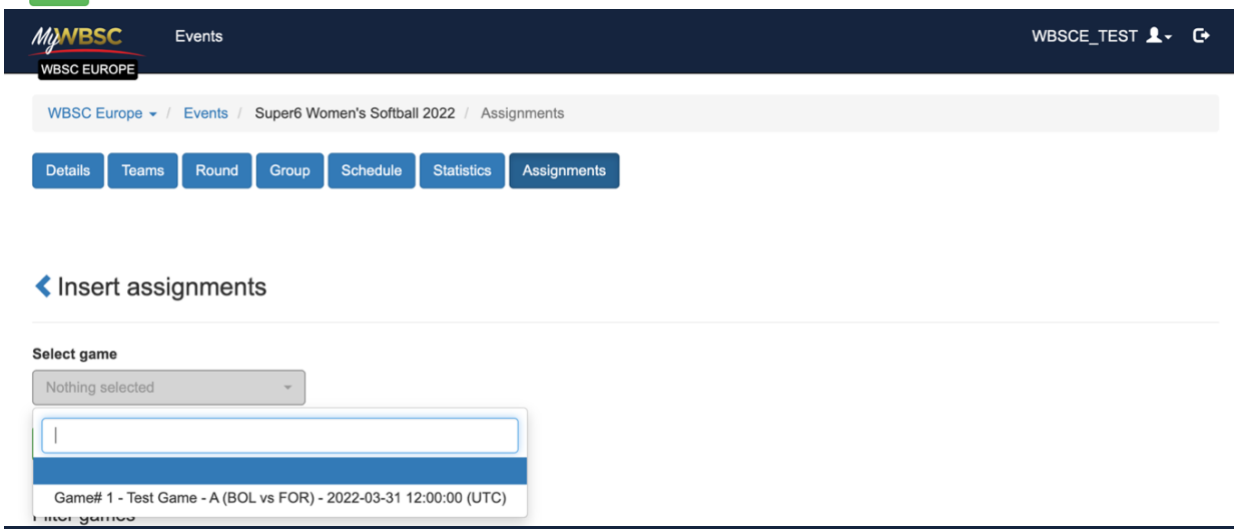


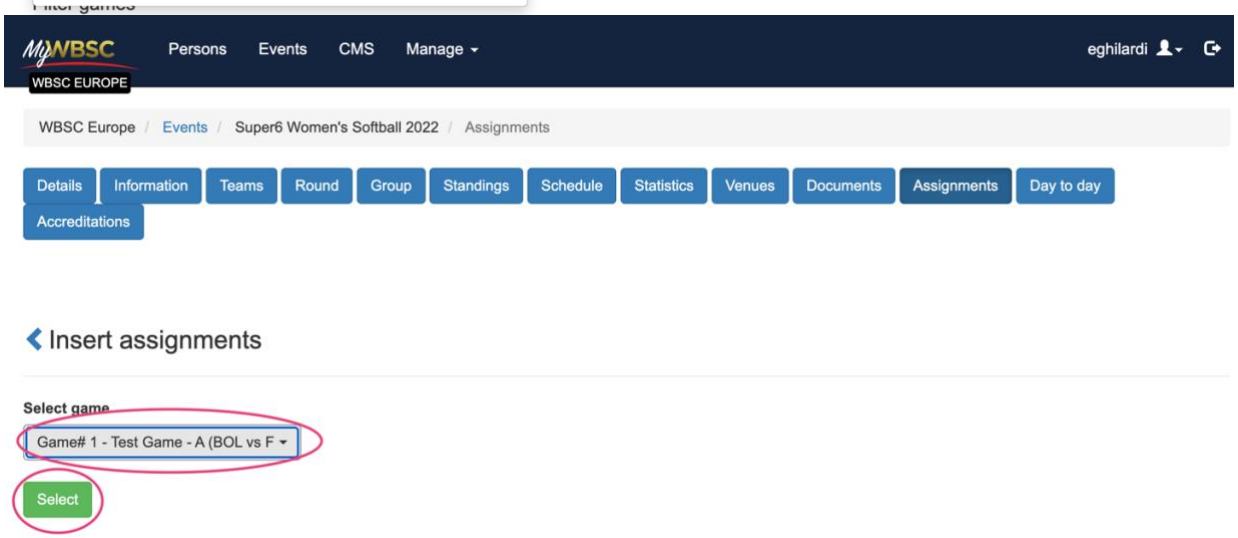
7. Make sure “List” is selected and then click on “+ Add assignment”



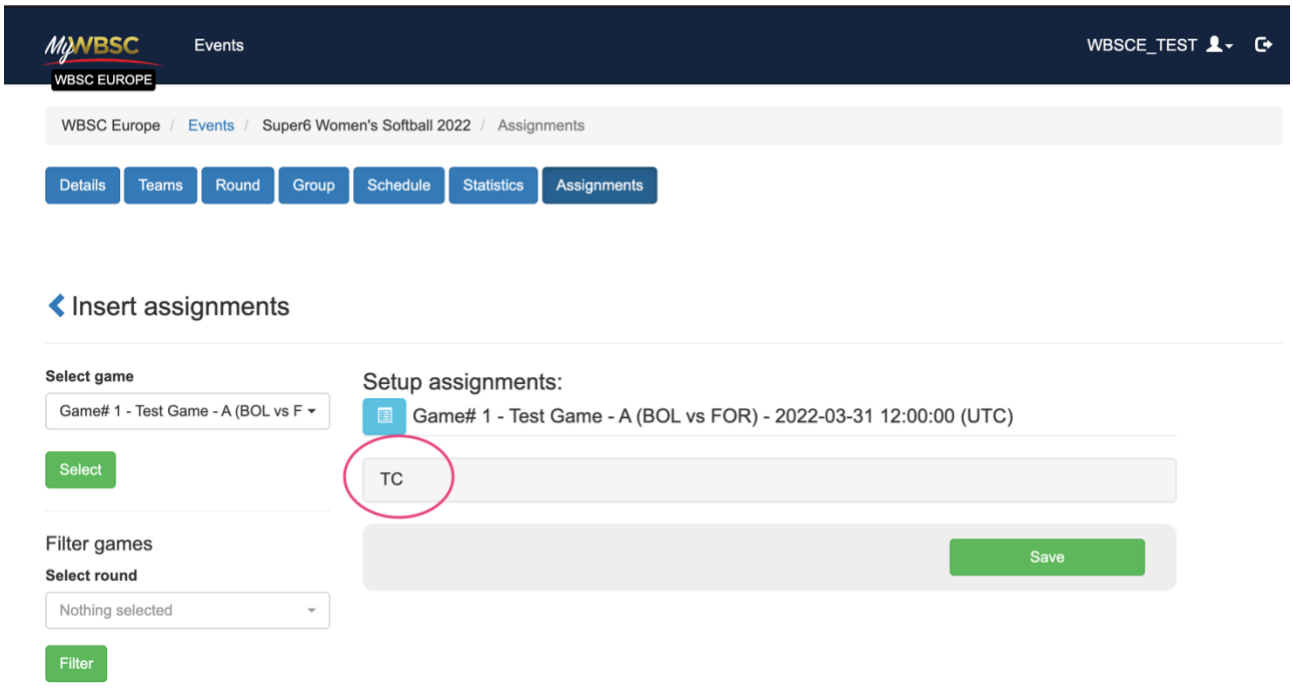
9. Select the game and click on “Select”.
Please note that the game must be previously created by the SiC.

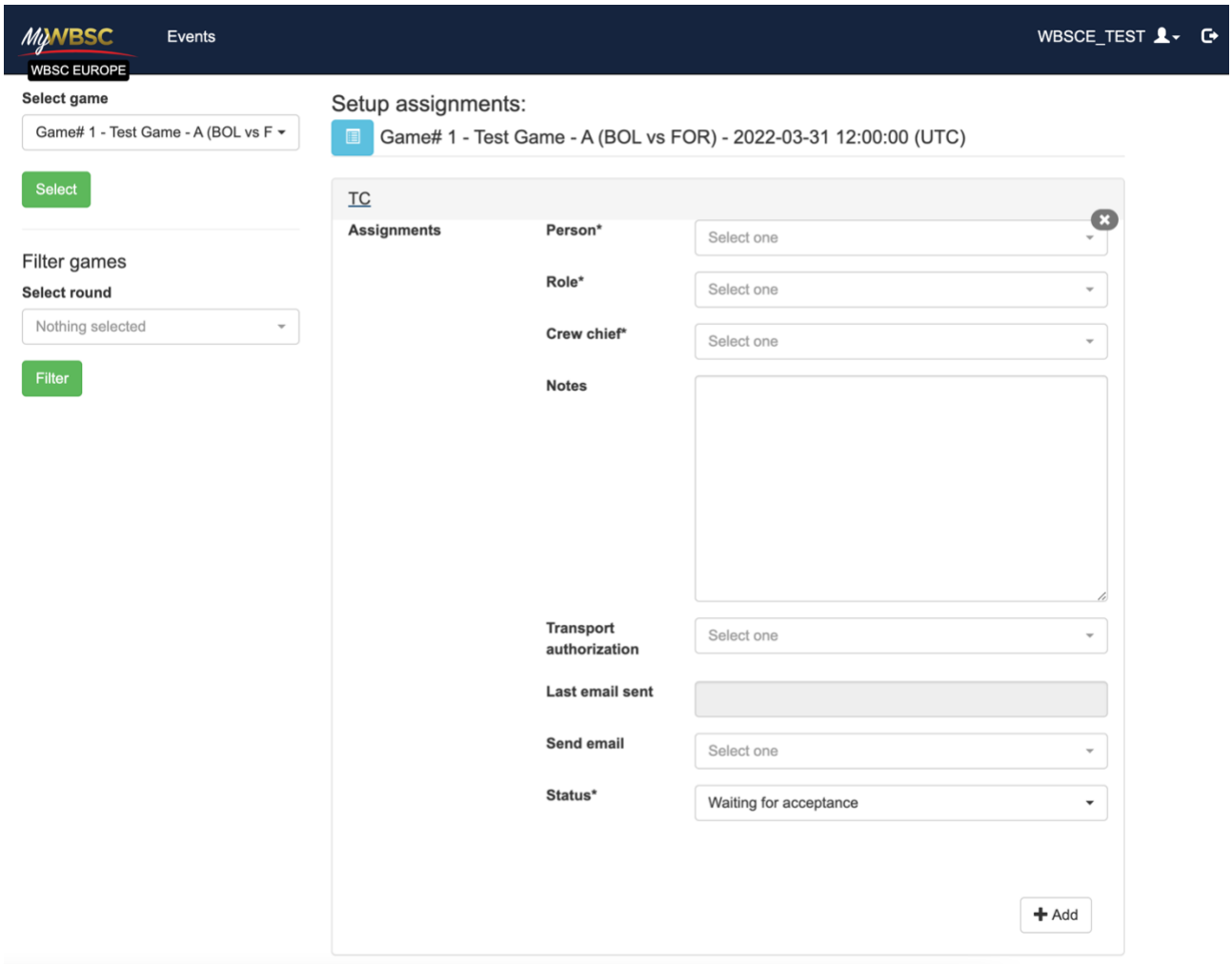




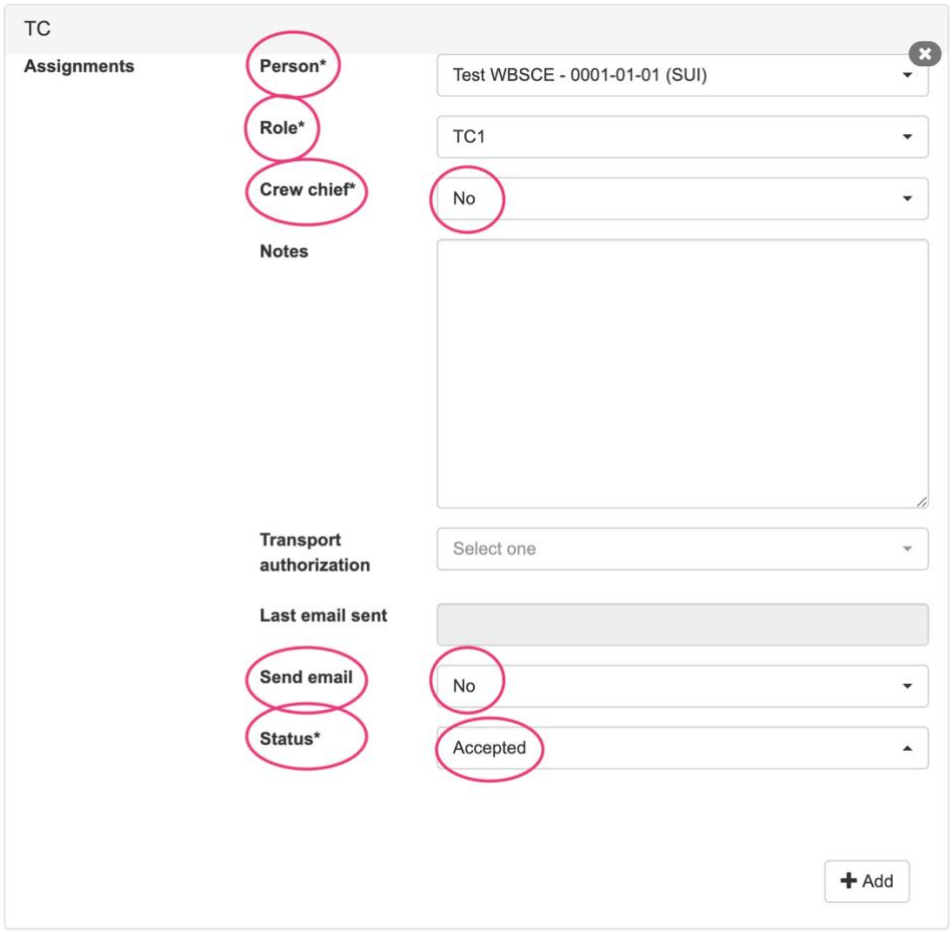


10. Click on TC/Scorer/Umpire



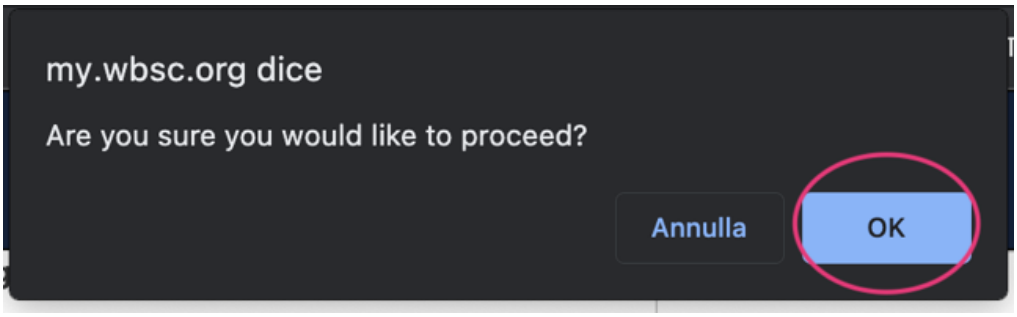


11. Fill in all the request datas.
Select “no” in Crew chief, “no” in Send email and “accepted” in Status.

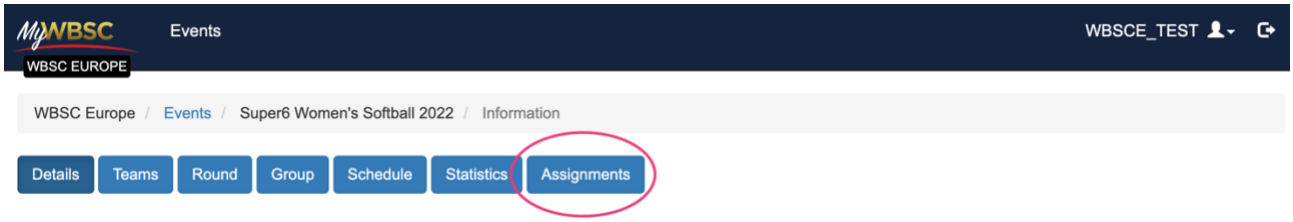


12. Save!

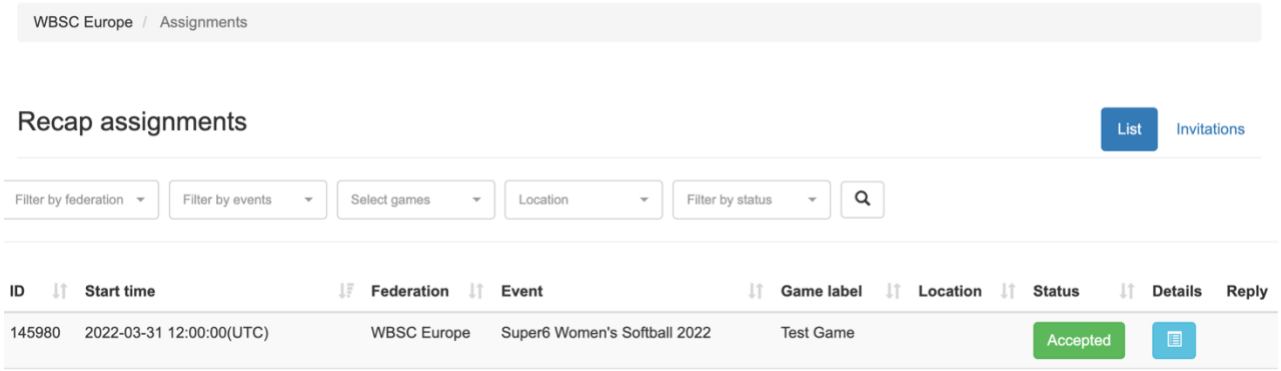
14. The system will ask you if you wish to proceed, click on okay.



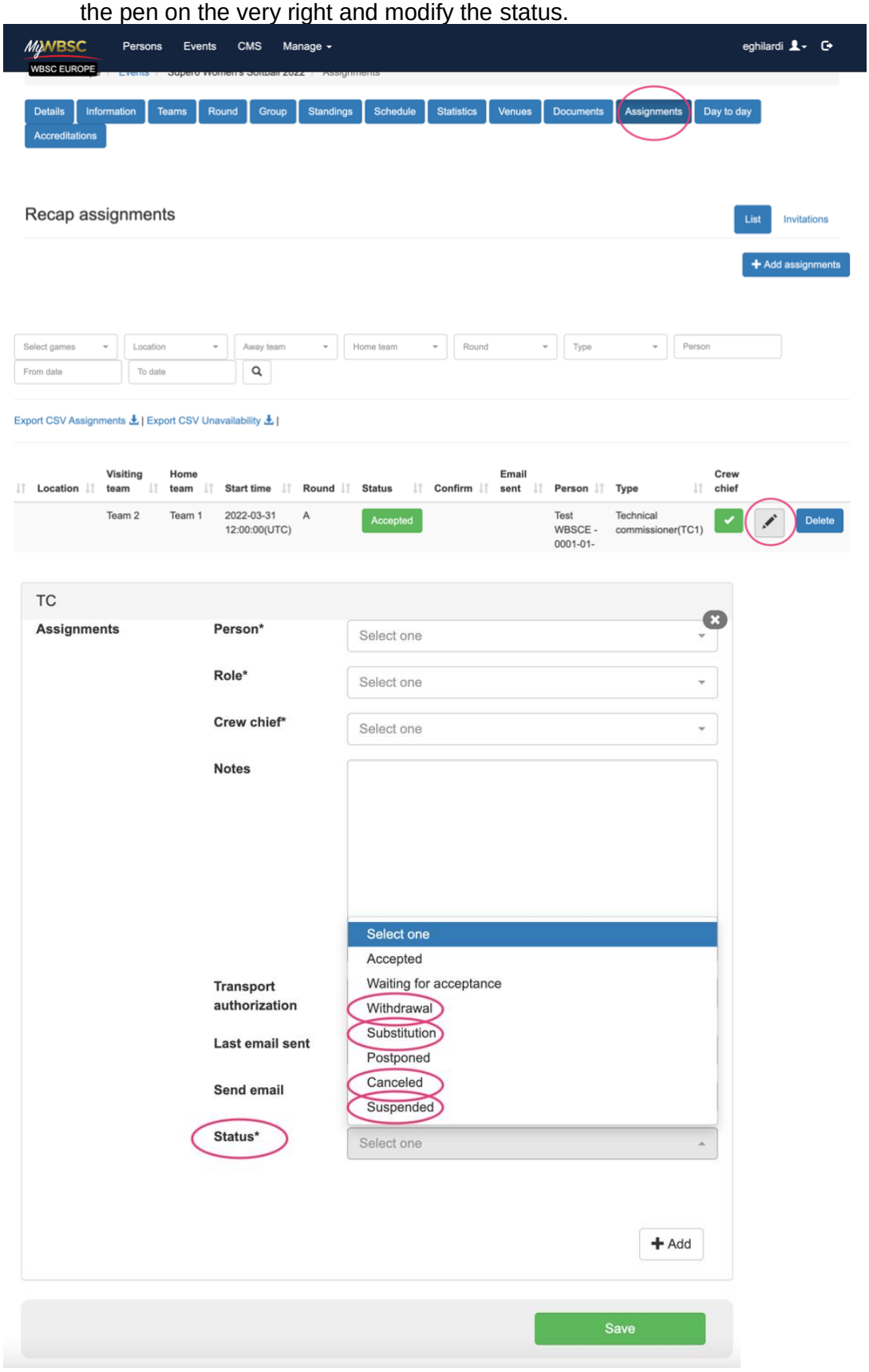
15. You will now see the assigned TC/Scorer/Umpire in the list under the tab “Assignments”.



Example:



17. In case you will need to cancel the assignment or modify it, under “assignments” click on the pen on the very right and modify the status.



18. You can choose a substitution.

19. Always remember to save!

==========