

The background of the page features a series of curved, parallel lines in shades of blue and grey, creating a sense of motion and depth. The WBSC logo is prominently displayed in the center, with the letters in a bold, gold-colored font. Below the logo, the words "WORLD BASEBALL SOFTBALL CONFEDERATION" are written in a clean, black, sans-serif font. A red swoosh underline is positioned above the word "WORLD".

WBSC

WORLD
BASEBALL SOFTBALL
CONFEDERATION

Game Time!

World Cup Ceremony Guidelines

Revised 14 May, 2022

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1. How to use this document



VIII WBSC Women's Baseball World Cup 2018^o

The primary function of this document is to provide a clear guide to help navigate and uphold the standards of WBSC ceremony protocol.

The three categories of ceremonies are:

1. Opening Ceremony for the WBSC World Cups
2. Closing Ceremony for the WBSC World Cups
3. Pre-game Ceremony during the WBSC World Cups

The information herein has been created to provide with standardised scripting and staging guidance.

It is understood that minor modifications to the procedures presented in this document may be necessary, however are subject to WBSC approval. It is important to interpret these generic plans so that they become relevant to each venue's unique circumstances.

The announcement scripts included in this document are intended to be used as building blocks for single or multiple ceremony programmes. It is encouraged to cut and paste these scripts directly into their documents as a starting point. Doing so will streamline the approval process while ensuring compliance with Olympic Protocol.

2. Opening Ceremony



XVI WBSC Women's Softball World Championship 2018⁶

An official opening ceremony shall be organised at the beginning of the tournament in the main venue. Opening ceremony shall take place 1 hour before the beginning of the first game and should last no more than 45 min (ideally, shorter the better), for more details please refer to Appendix 3.

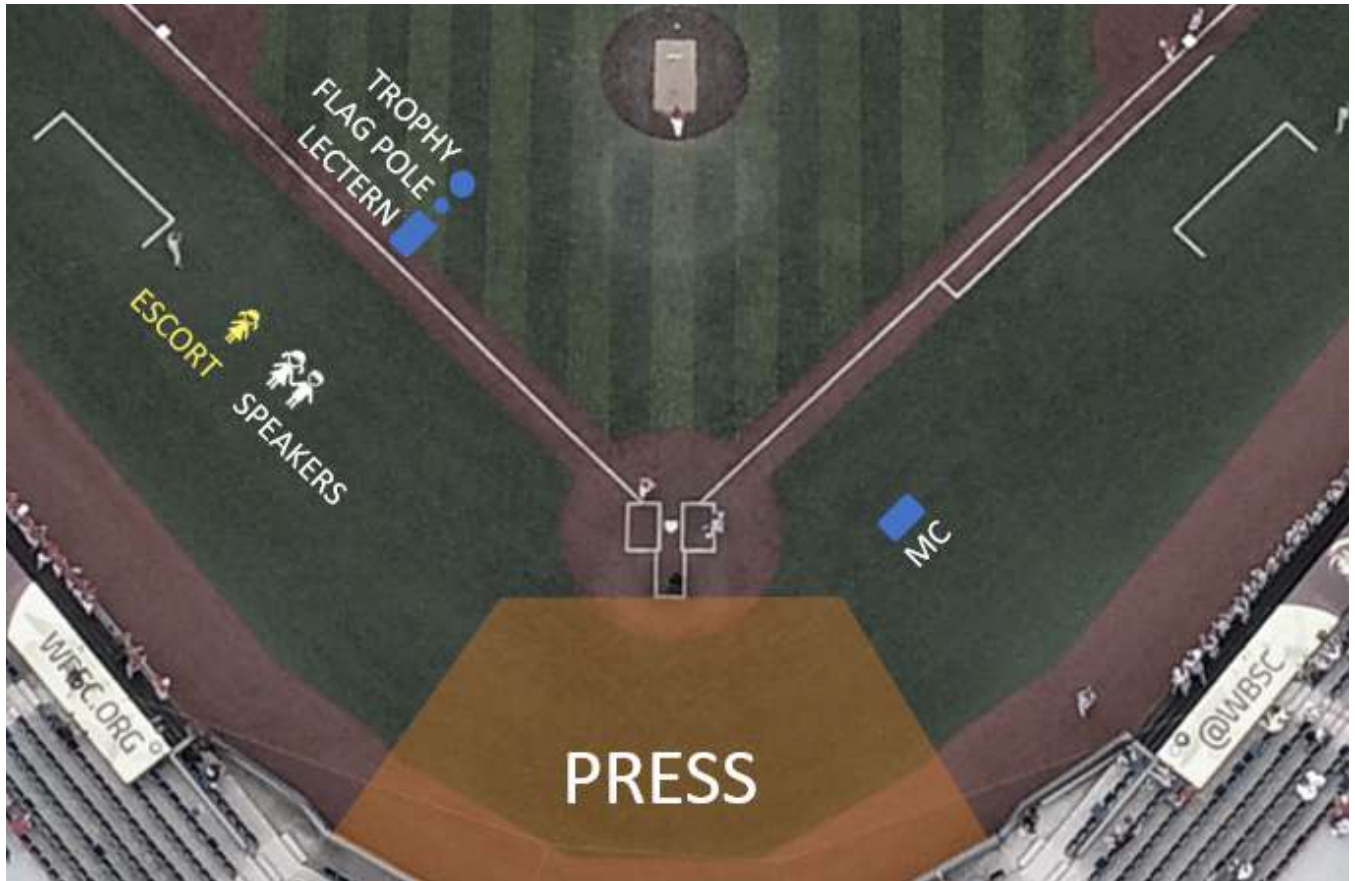
Opening Ceremony Rundown:

- Opening of the Ceremony
- Presentation of all National Teams
- Introduction of WBSC Representatives, Local Authorities and Guests
- Introduction for Tournament Officials
- (Optional) Sports, Cultural, Artistic Performance
- WBSC Flag & WBSC Anthem
- Athletes Oath & Umpires Oath
- Welcome Speech by the LOC President
- Opening Tournament Declaration
- National Anthem of the Host Country
- Closing of the Ceremony
- (Optional) First Pitch
- Game Time!

Opening Ceremony

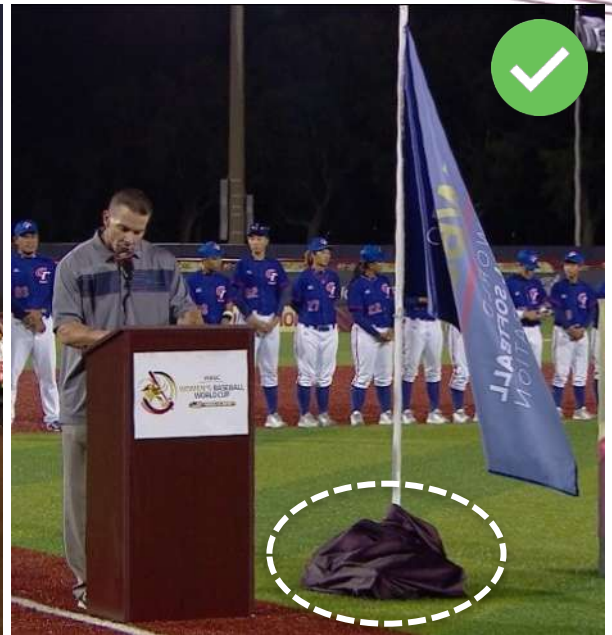
2.1 Opening of the Ceremony

The set-up of the Opening Ceremony is somehow flexible in terms of the layout of the stage if there is one. However, some key elements must be placed as shown in the following diagram:



[Speaker Lectern] Its design must follow WBSC Brand Guidelines and be approved by WBSC. No Ceremony staff should be standing behind the speaker.

Opening Ceremony



[Ground Flag Pole] Heavy material (bricks or sandbag) on base of the pole should be covered with cloth.



[MC Lectern] It is recommended to be placed next to Homeplate on 1st base side.



[Press Zone] Stanchion Posts are essential to block non-WBSC official-media from exiting their assigned area

Opening Ceremony

2.2 WBSC Flag & WBSC Anthem

Prior to the Opening Ceremony, the outfield flags must be set as per Pre-Tournament Ceremony flag protocol in Appendix 2.

2.3 Presentation of all National Teams



[GOOD] All attendees of the ceremony must be in game uniform.

[NOT GOOD] Training suits, Shorts, Flip-flops are not allowed.

All teams are requested to be present at the ceremony, unless they have a game scheduled at the same/similar time as the ceremony. All attendees from the National Teams (hereby NTs) must be in full game uniforms and such guidelines should be clearly informed not only by official communications from WBSC Office, but also through each NTs' Liaison/Host/Interpreter, designated by local organisers (hereby LOC). The Presentation of NTs shall be in alphabetical order as per Appendix 1.

[Sign Boards]

- Each team shall carry their own flag and the signage with the name of the country.
- Should volunteer / staff will be carrying the signboard, they must be instructed beforehand in uniform.

[Marching]

- To shorten the ceremony time, all attendees must be lined-up, ready in their position at field.
- Parade or marching of NTs/Officials/Guests is not recommended.
- Suggestion: NTs may line up outfield before ceremony begins and march in towards infield.

2.4 Intro of WBSC Representatives, Local Authorities, Guests

Opening Ceremony

To minimise the number of personnel on the field, only speakers are welcome on field during the Opening Ceremony. Once the speakers deliver their speech, they shall be escorted back to VIP area. Other dignitaries and guests are to be seated in separate designated area (i.e. VIP zone) and not on the field. However, PA announcer may credit the names of the important guests who are present at the ceremony.

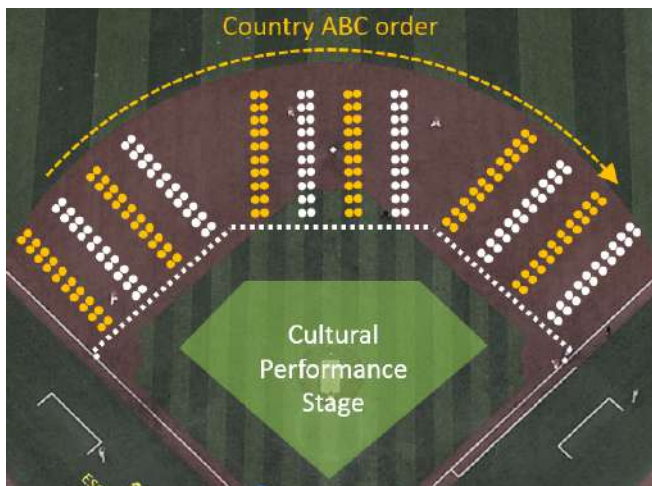
PA announcer shall also address Tournament Officials—TCs, Umpires and Scorers—who will be working behind the games, however officials wishing to attend the ceremony shall seat in the public stands.

2.5 Sports, Cultural, Artistic Performance

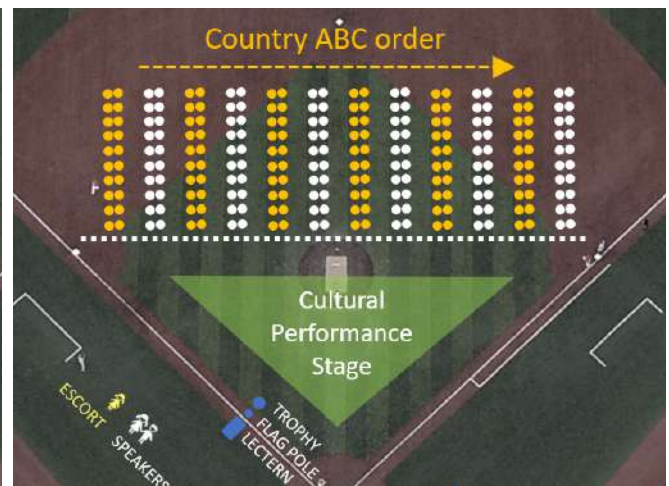
The LOC may plan to insert as part of opening ceremony a sport, cultural or artistic show. In any case this part is recommended to not exceed more than 10 minutes and shall first be approved by the WBSC. Depending on the type of performance, LOC shall plan where to locate the participating teams. Below are examples from previous tournaments:



[SAMPLE 1] If marching band or orchestra will perform, this layout may be suitable.



[SAMPLE 2] If the performance requires a lot of space, this may be applicable.



[SAMPLE 3] If to use the stage compact, this would be good option.



2.6 Athletes Oath & Umpires Oath

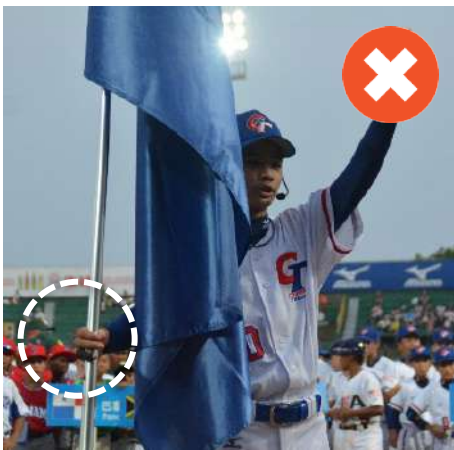
An athlete from the host National Team and a WBSC Umpire shall be selected on behalf of their respective groups. It is important that the person delivering the oath must be given guidelines beforehand, with rehearsal. While delivering the oath, they shall stand next to the WBSC Flag, holding it with one hand. The text of oath cannot be modified under any circumstances, and shall be as follow:

[Athletes Oath]

On behalf of all the athletes I vow to take part in [FULL TOURNAMENT NAME – example: the sixth WBSC Women’s Softball World Championship in Chiba, Japan] in accordance with its rules, accepting all decisions made by the umpires and officials and in competing with all our strength to win through sportsmanship for the glory of international Baseball / Softball and the honour of our teams.

[Umpires Oath]

In the name of all the umpires and officials, I swear that we shall officiate in [FULL TOURNAMENT NAME] with complete impartiality, respecting and abiding by the rules which govern it in the true spirit of sportsmanship.



[NOT GOOD] Oath deliverer shall stand where the flag does not cover by wind or shades, holding the flag with one hand.



[GOOD] Oath deliverer must hold flag in one hand. Other oath deliverer shall step behind while one is making speech.

Opening Ceremony



[GOOD] Position of lectern, flag, and posture is correct. Oath deliverer must hold the flag in one hand. Other oath deliverer shall step behind while one is making speech.

Enter

- MC announces there will be the delivery of oaths.
- Two oath delivers (Athlete & Umpire) approach together to the podium.
- Stand together behind the flag.

Athletes Oath

- MC calls out the athletes to make an oath.
- Athlete steps in front of the standing mic.
- Hold the WBSC Flag and deliver the oath.
- When done, step back and stand next to the umpire.

Umpires Oath

- MC calls out the umpire to make an oath.
- Umpire steps in front of the standing mic.
- Hold the WBSC Flag and deliver the oath.
- When done, step back.

Return

- As umpire step back, both shake hands and return to original position.

2.7 Opening Tournament Declaration

WBSC President (or his/her representative) declares the tournament opened with the following words:

Opening Ceremony

In the city of ____ (name of the city), in ____ (name of the country), today ____ (day, month, year), on behalf of the World Baseball Softball Confederation, I have the honour to declare the ____ (FULL TOURNAMENT NAME – example: the twenty eighth WBSC U-18 Baseball World Cup in Gijang, Korea) open.

If the Head of State or Prime Minister of the host country personally attends the ceremony, and the WBSC President or his/her representative consider it appropriate under the circumstances, this latter can invite the former to pronounce the tournament inaugural declaration, in which case the following protocol shall be followed:

The WBSC President or his/her representative shall publicly address the Head of State or the Prime Minister with the following words:

Mr. ____ (or Mrs, or his/her corresponding title) on behalf of the World Baseball Softball Confederation, I have the honour to invite you to declare this tournament open.

Then, the first authority shall pronounce the following words:

In the city of ____ (name of the city), in ____ (name of the country), today ____ (day, month, year), I declare the ____ (FULL TOURNAMENT NAME – example: the twenty eighth WBSC U-18 Baseball World Cup in Gijang, Korea) open»;

2.8 First Pitch in Opening Game

If LOC has a plan to have a first pitch ceremony, it shall take place immediately before the beginning of the first game. The throw corresponds to the WBSC President or his/her representative according to the protocol:

- The WBSC President or his/her representative, accompanied by the President of the Local Organising Committee shall enter the field and proceed to the mound.
- The WBSC President shall receive from the hands of the LOC President, the glove and the ball to throw.
- The catcher of the local team and the home-plate umpire shall be standing at the home-plate, both in position.
- The umpire shall shout «Play ball!» and the WBSC President shall throw the ball to the catcher. When the latter receives the ball, the umpire shall shout «Strike!».

If a high authority of the host country or a world personality takes part in this tournament, and the WBSC President or his/her representative consider it convenient under such circumstances to invite him to throw the first pitch, the protocol previously defined shall be followed:

- The WBSC President or his/her representative shall hand the glove and the ball to the personality to allow him/her to throw.

3. Pre-Game Ceremony

Starting from 2021, the Pre-game Ceremonies for Baseball and Softball have been changed to the following sequence below. Shaking hands and exchanging gifts are no longer in the procedure, as per safety measures.

Baseball	Softball
<ul style="list-style-type: none"> - Outfield Flag Protocol - [7min] Infield Flag Protocol - Visiting Team Introduction - Home Team Introduction - Umpire Introduction - [5min] National Anthems - [3min] Umpire & Manager Meeting - Submission of Line-Up cards to Umpire - National Team Performance (if any & approved) - First Pitch (Optional) 	<ul style="list-style-type: none"> - Outfield Flag Protocol - [60min] Submission of Line-Up cards to TC - [15min] Umpire & Manager Meeting - [12min] WBSC Anthem (20 seconds) - Infield Flag Protocol - [10min] Visiting Team Introduction - Home Team Introduction - [7min] Umpire Introduction - [6min] National Anthems - National Team Performance (if any & approved) - [2min] First Pitch (Optional)

Depending on the weather delays, TV broadcast and special requests, the exact starting time of the pre-game ceremony varies from game to game. Therefore, it is advisable to check during each Pre-tournament Technical Meeting for details on the pre-game ceremonies. As the tournament regulation states, Technical Commissioners (hereby TC) and Technical Director will be responsible for defining the scheduling of the pre-game ceremonies. Please find Appendix 4 for samples of Public Announcements during the games.

3.1 Outfield Flag Protocol

Prior to each game, the outfield poles shall be ready with flags as per Appendix 2.

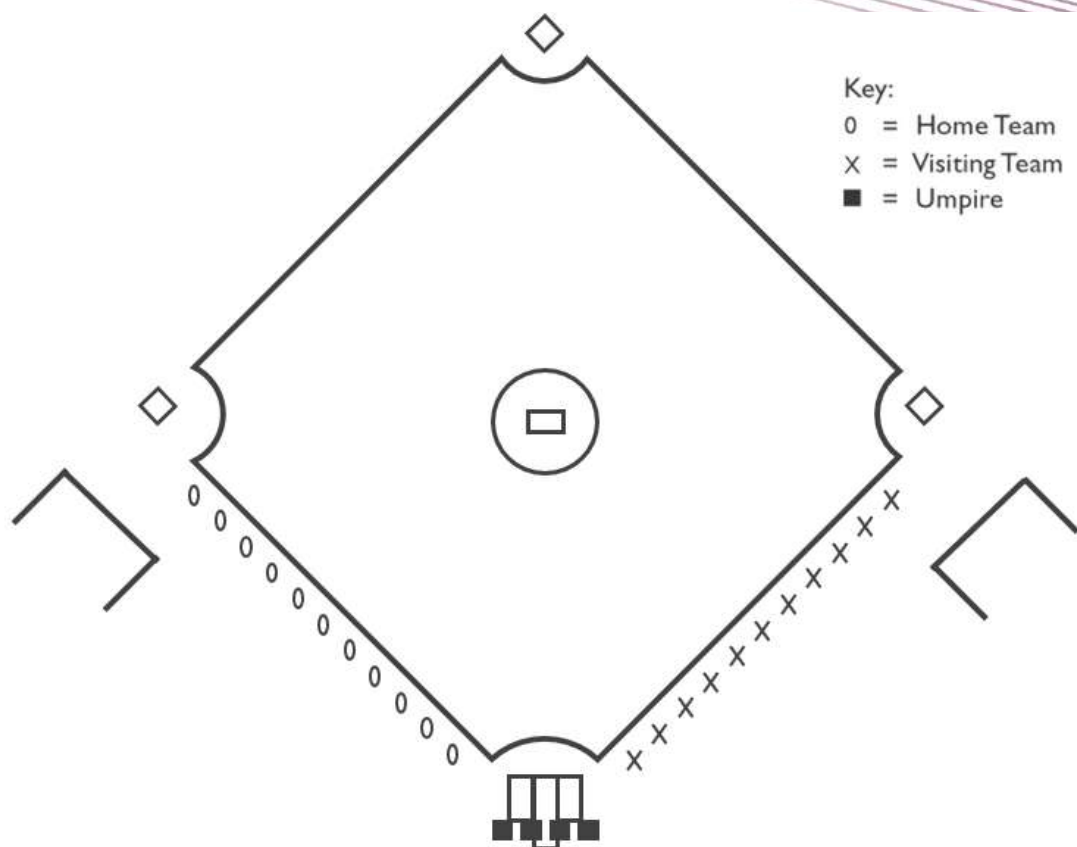
3.2 Infield Flag Protocol

Starting from 2021, the new infield flag protocol applies to both Baseball and Softball Tournaments. To minimise the number of flags in both outfield and infield, only the WBSC Flag shall be displayed at the centre of the field by volunteers.

3.3 Baseball Tournament – Pre-Game Protocol

As per WBSC Tournament Regulations, prior to the start of each game, athlete introductions will begin with the Visiting team (1st base dugout). The Home team (3rd base dugout) will immediately follow. Each team will line up along the foul line next to their dugout.

Pre-Game Ceremony



The Team will be introduced with manager and coaches first, then the athletes in the starting line-up by name, the pitcher in the bullpen and the rest of the roster).

After the Game Umpires are introduced, the National Anthem of both teams will be played approximately 1 min each. The Visiting Team's National Anthem will be played first, then the Home Team's. During the National Anthems, the team delegation members must show a respectful posture with hats removed and refrain from talking, laughing, spitting, eating and drinking. Only athletes and coaches in game uniform are permitted on the field during the pre-game ceremony. Non-game uniformed personnel must stay in dugouts or their designated seats (i.e. Team physician, Delegation leader, etc.)

Both team's Athletes will go to the dugout, while managers of both teams will stay in home plate to submit the line-up cards to the game Umpires.

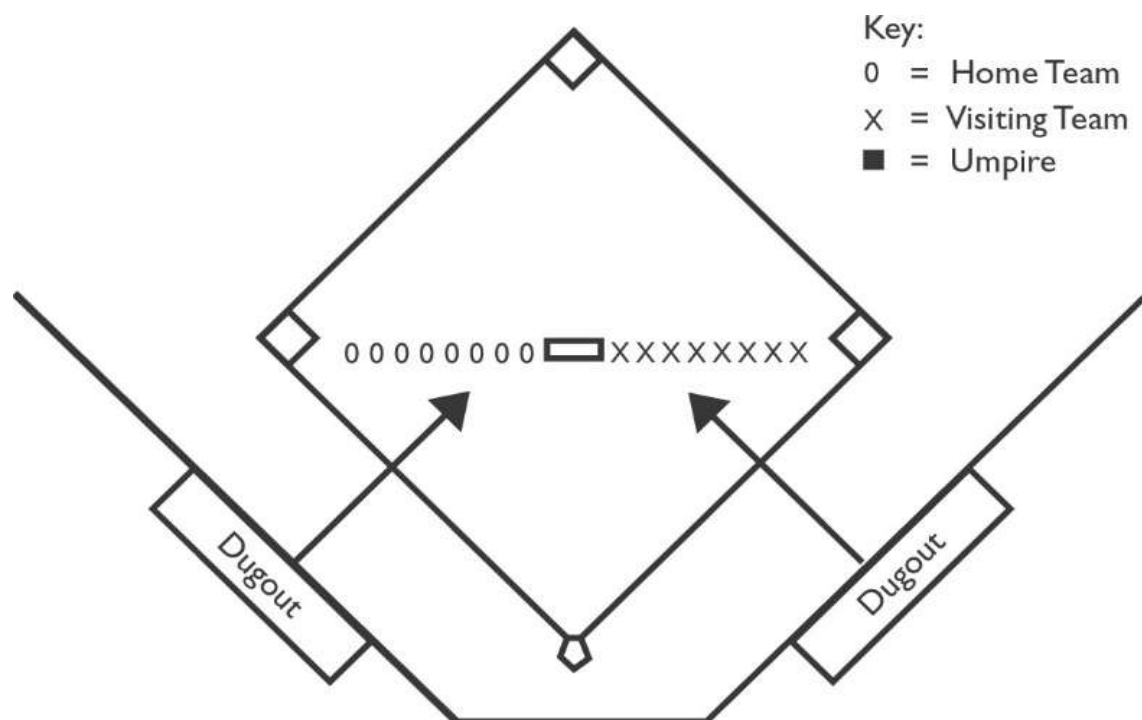
First Pitch Ceremonies for Baseball Tournaments

If there is a ceremonial first pitch, it will follow immediately after the submission of the line-up cards. The teams will remain on the field and move along the first and third baselines for the ceremonial first pitch. The home team catcher will be at home plate in full gear to catch the ceremonial first pitch. The catcher will then return the ball to the person who threw the ceremonial first pitch.

3.4 Softball Tournament – Pre-Game Protocol

Prior to the start of each game, the managers from both National Teams shall have a meeting with the game Umpires. Athlete introductions will begin with the visiting team (1st base dugout). The home team (3rd base dugout) will immediately follow. Athletes are requested to run onto the field of play and line up from the pitcher's plate to first and third base respectively.

The Team will be introduced as listed by offensive position on the team line-up card. The manager then will be introduced followed by a general introduction of the remaining coaching staff.



After all athletes and coaches are lined up, the following sequence will follow:

- Introduction of game Umpires
- National Anthem of both teams (approximately 1 min each)
- National Team Performance (i.e. Haka – when NZL is playing)

Pre-Game Ceremony

- First Pitch (optional)

First Pitch Ceremonies for Softball Tournaments

If there is a ceremonial first pitch, it will follow immediately after the National Team Performance (if any). The teams will remain on the field and move along the first and third baselines for the ceremonial first pitch. The home team catcher will be at home plate in full gear to catch the ceremonial first pitch. The catcher will then return the ball to the person who threw the ceremonial first pitch.

If there is no National Team Performance, the ceremonial first pitch will take place immediately following the National Anthems. The athletes will remain in place lined up from first or third to the outer edge of the pitching circle. The home team catcher will go to home plate in full gear to catch the ceremonial first pitch. The catcher will then return the ball to the person.

3.5 National Team Performance

In case of New Zealand National Team participating in any WBSC World Cups, their athletes may perform Haka during the pre-game ceremony of each game that they are competing. Therefore, after the National Anthem, the opponent team is requested to stand in foul line next to the dugout with respect.



[NOT GOOD] It is advised to take caps off during the Haka.

4. Closing Ceremony



XVI WBSC Women's Softball World Championship 2018⁶

An official closing ceremony shall be organised after the end of the World Championship Final at the main venue. Closing ceremony should last no more than 50 min. (ideally, the shorter the better). For more details, please refer to Appendix 5.

Closing Ceremony Rundown:

- (Optional) Sports, Cultural, Artistic Performance
- Opening of the Closing Ceremony
- Presentation of three National Teams
- Introduction of WBSC Representatives, Local Authorities and Guests
- Individual Awards Delivery
- Most Valuable Player Awards Delivery
- Speech of LOC Dignitary
- Speech of WBSC Representative
- Declaration of the Closing of the Tournament
- (Optional) Passing WBSC Flag to Next Host
- Bronze Team Medal Delivery
- Silver Team Medal Delivery
- Gold Team Medal Delivery
- Trophy Delivery
- Confetti
- National Anthem of the Gold Medal Team
- End of the Closing Ceremony

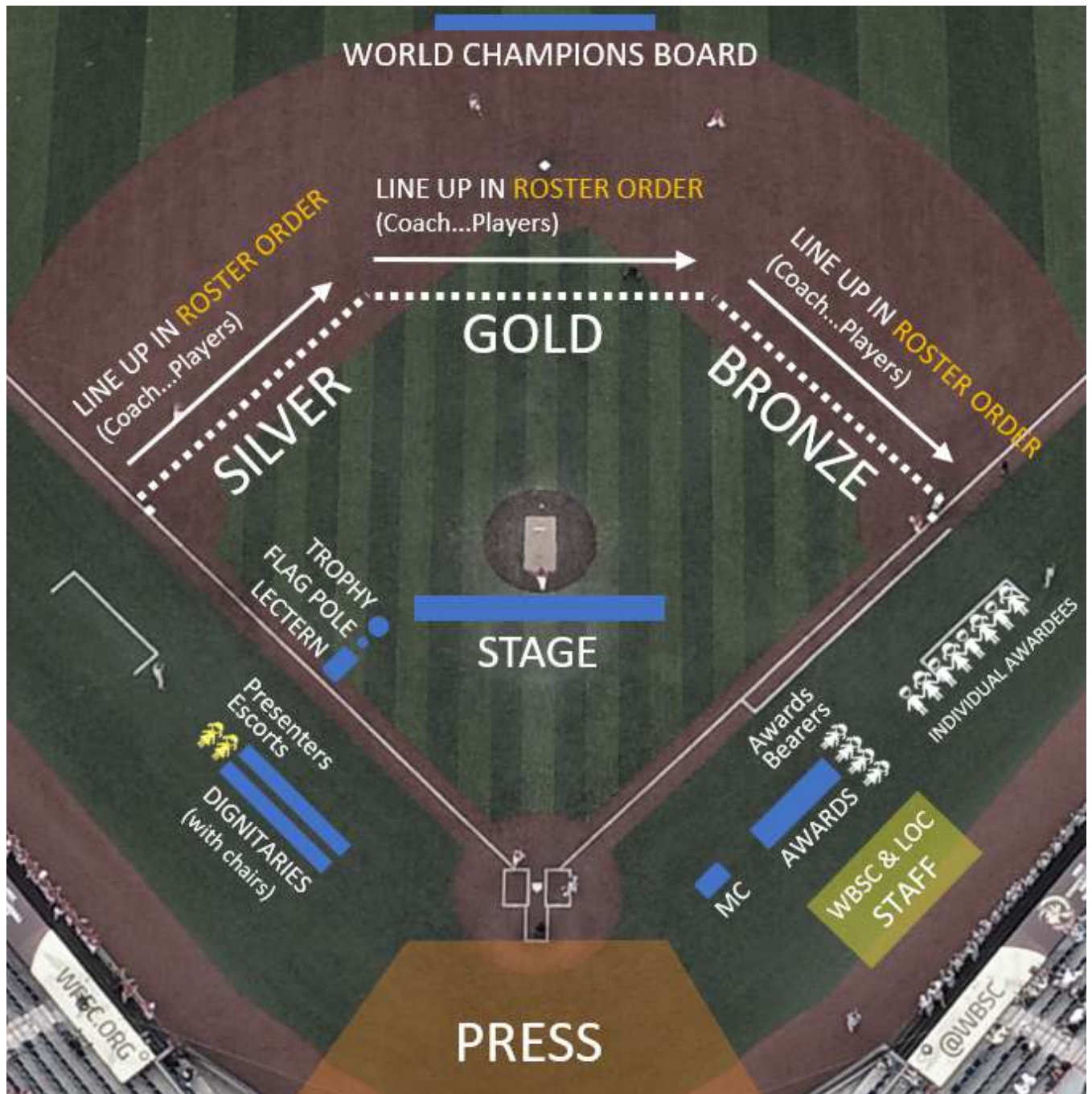
Closing Ceremony

4.1 Sports, Cultural, Artistic Performance

The LOC may plan to insert as a part of the closing ceremony a sport, cultural or artistic show, which shall take place before the Opening of the Closing Ceremony for awards. In any case, this part shall not exceed more than 10 minutes and shall first be approved by the WBSC.

4.2 Opening of the Closing Ceremony

[Set-up]



Closing Ceremony



[Press Zone] It is essential to put stanchion posts to block from non-WBSC official-medias crossing the line.



[MC Lectern] It is recommended to be placed next to Homeplate on 1st base side.



[Speaker Lectern – Flag Pole – Trophy] To be located on 3rd base side, flag pole weight to be covered.



[Awards] All trophies, medals shall be taken out from box, displayed on table as per delivery sequence.

Closing Ceremony



[Awardees] Athletes who shall receive individual awards shall line up in a group along the 1st base foul line.



[Dignitaries] They should be placed along the 3rd base coach box. Seat must be designated.

Unlike the Opening Ceremony, only the dignitaries delivering the awards or a speech are welcome to sit on chairs for the closing ceremony. The location of the chairs must be in 1 or 2 rows along the 3rd base side. Each seat must be designated by putting names on chairs. Highest positions should sit on first row in the middle, facing the field. Tournament officials and any other guests who are not delivering the awards but wishing to attend the ceremony shall seat in the public stands or designated area.



NF President – LOC President – Mayor – NOC President – WBSC President – SG – ED – EB
 ↓ 3rd baseline ↓

4.3 Outfield Flag Protocol

Immediately after the final game finishes, outfield flags shall be changed as per sequence below, with Gold Medal Team's flag slightly higher than all other flags. Refer to Appendix 2 for more information about the Flags.



4.4 Award Podium

For the Closing Ceremony, an Award Podium must be produced as per “WBSC Branding Guideline” which its design to be approved by WBSC in advanced. All 4 sides must be branded as per the approved design.



[GOOD] The back of the stage is well branded like the front.



[NOT GOOD] The back of the stage is not branded, exposing the wooden structure beneath.



[NOT GOOD] The back of the stage is covered but not branded.

4.5 Presentation of three National Teams

Immediately after the end of the Final Game, the three medallist National Teams shall line up as shown in the diagram below. No marching performance is allowed, to keep the ceremony as short as possible. There should be cones/balls on the ground to mark their respective position, to avoid confusion among the teams.



[NOT GOOD] Gold medal team is not properly lined-up straight in the middle.



[GOOD] All three participating National Teams are lined-up properly as per guidelines.



[GOOD] It is advised to use cones or balls to mark the start/end point for the three participating teams to line-up.

4.6 Awards Delivery

Closing Ceremony



Starting from 2021, in both WBSC Baseball and Softball Tournaments, the Technical Commissioners will select the All-World Team and the Most Valuable Players, while the Scoring Director will deliver the names for the Individual Awards. All awardees for Individual Awards including MVP are to be given Trophies during the Closing Ceremony, while the All World Team Awards will be credited by announcement only.

[Individual Awards] - Trophies

- Leading Hitter
- Pitcher with Best Earned Run Average
- Pitcher with Best Won-Loss Average
- Most Runs Batted In
- Most Home Runs
- Most Stolen Bases
- Most Runs Scored
- Outstanding Defensive Player
- Most Valuable Player

[All-World Team] – only announcement

- Starting Pitcher
- Relief Pitcher
- Catcher
- First Baseman
- Second Baseman
- Third Baseman
- Shortstop
- Outfielder (3)
- Designated Hitter

The LOC is responsible for producing and providing all Individual Awards except the MVP award. MVP Award shall be produced and delivered to the LOC by WBSC. The individual awards designs must be approved by WBSC before their production. An optional souvenir item can be also prepared if the LOC wishes so.

[Guidelines for Awardees]

- It is important to notify the National Team leader, coaches and athletes in advance (as soon as the participating teams are determined). It should also be communicated to the MC, PA and media.
- Make sure to have the athlete in full uniform and informed of the protocol.
- Selected athletes for Individual Awards should line up in a group before the closing ceremony starts, few meters distance from the 1st base foul line in above order, except MVP as last.
- All World Team Awardees shall not be lined up as they will be credited only by media announcements.
- Group photos shall be taken in two groups: Individual & MVP. It is discouraged to take individual photo.
- MVP shall be called out after all other awardees are back to their position after their group photo.

[Guidelines for Dignitaries]

- Awards shall be presented by 1-2 dignitaries.
- Dignitaries must be informed in advance of the procedure and protocol.

[Guidelines for Escorts/Stewards and Hostess]

- Escorts/Stewards and Hostesses shall be gender balanced.
- Escorts/Stewards and Hostesses shall be well groomed and in uniform (i.e. business attire, traditional costumes, or polo & Jeans etc), however shorts and flip-flops/sandals are not allowed.
- Trophy, Awards and Medals shall be handled with white gloves at all time.
- All awards should be ready-to-be-presented on the award table in above order, except MVP as last.

Closing Ceremony

- Escorts/Stewards and Hostesses should be well informed of the protocol, in case awardees or dignitary makes mistake, they should be able to lead and make corrections immediately.



[GOOD] All awardees are aligned at the centre of the podium.



[NOT GOOD] Individual awardees should be escorted to the centre of the podium.



[NOT GOOD] MVP awardee shall be credited solely after all other awardees are off the podium.

4.7 Speech of LOC Dignitary & WBSC Representative

WBSC and LOC shall have each a maximum of one speech. WBSC may approve to have additional speeches of local authorities upon demand. However, WBSC encourages any further speeches to take place at other ceremonies, such as the opening banquet or Opening Ceremonies. All speeches must be within a maximum of 3 min each.

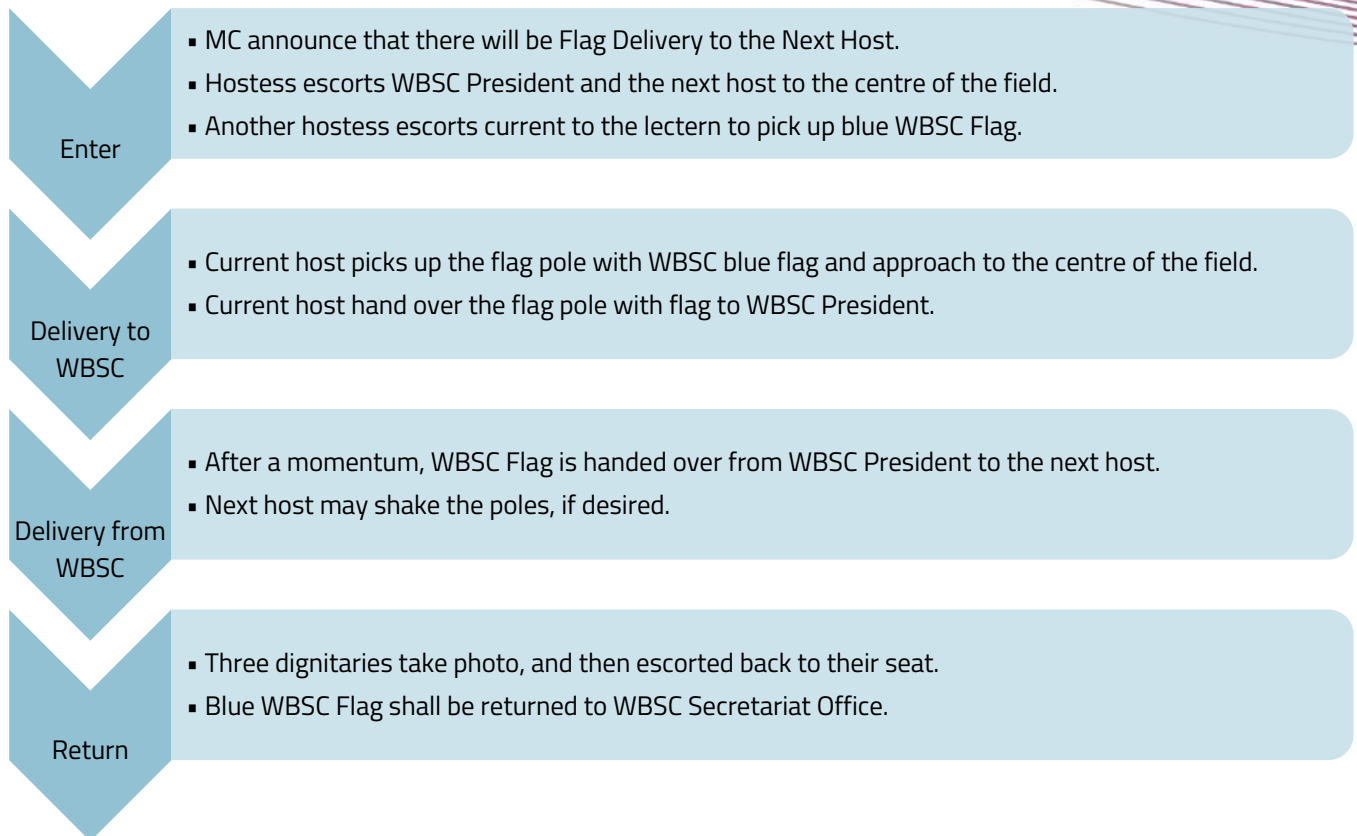
4.8 Declaration of the Closing of the Tournament

WBSC President or his/her representative shall declare the official closing of the Tournament. It is important to check the speech of local dignitary that the declaration of closure is not included in part of his/her speech.

4.9 Flag Delivery to Next Host

Should there be any representatives from next host attending the tournament; flag delivery can be part of the closing ceremony with below protocol:

Closing Ceremony



[Source: Closing Ceremony of the XXII Olympic Winter Games in Sochi, Russia – IOC Website]

4.10 Medal Delivery

Closing Ceremony



The WBSC shall produce and provide the following items for the Closing Ceremony:

- Gold medals for the first placed team
- Silver medals for the second placed team
- Bronze medals for the third placed team
- Trophy for the winning team and the metal box

The LOC should provide the following items for the medal's presentation:

- Medal trays
- White hand gloves for the Trophy
- Tables to place all the awards with appropriate tablecloth

The corresponding diagram shall be given to the three participating teams in advance, together with requirements for the ceremony protocol: how to enter the field, where to go, how to line up following the team roster (athletes first, coaches last), how to step on the stage (all at once), how to step down from the stage, photo session, etc.

The diagram below may also serve to instruct the awards presenters/dignitaries, the awards bearers and the escort hosts on how to deliver the awards and medals. It is important that the award bearers and escort hosts are not in the way of the official photographer(s) and must be properly dressed.

[Bronze Medallists Guideline]

Closing Ceremony



[Silver Medallists Guideline]



[Gold Medallists Guideline]

Closing Ceremony



Following the Olympic Games Protocol, Bronze medals are presented first, followed by the Silver medals and finally the Gold medals. The WBSC Representative and/or LOC Representative will pair in two to deliver the medals to the athletes and coaches.

The public announcer or MC will call out the name of each athlete as written on the team roster, while medals are being given away by both dignitaries. The awardees (athletes + coaches, max. number as per regulations) must step on the podium all at once at the beginning, not one by one when names are being called. The announcer shall not wait until the medal is placed around an individual's neck to name the next on the team roster but must name them all with a constant rhythm. For those athletes received with Individual Awards shall handover the trophy to the Delegation Leader before going for the medal presentation. Other Team Delegation members exceeding the official delegation number or those who were not in uniform will receive their medals after the ceremony.



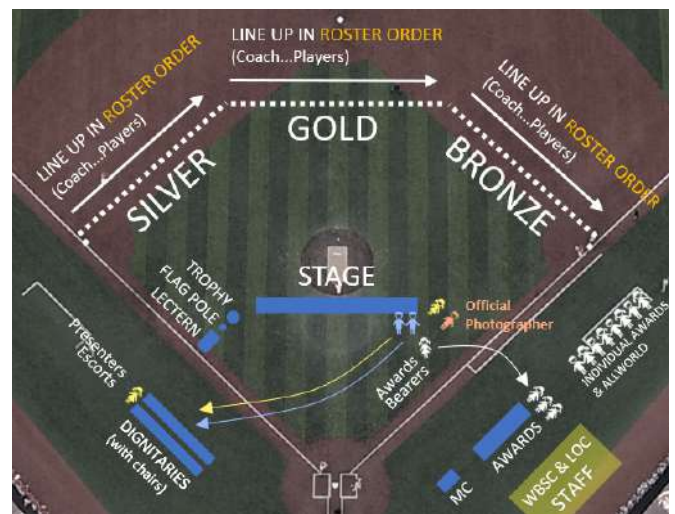
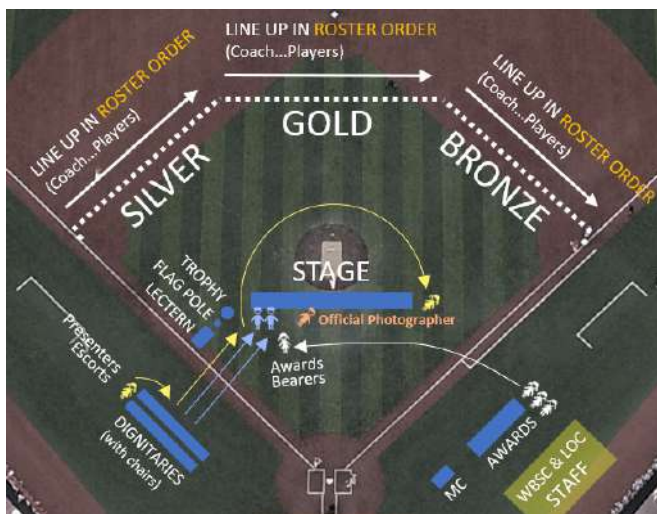
[GOOD] There should be escort for not only dignitaries but also three participating teams as well.

Closing Ceremony



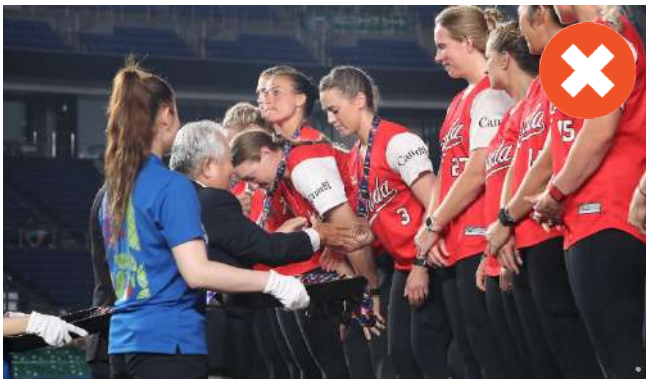
[NOT GOOD] All athletes and coaches must step on the stage together, not one by one.

[Guidelines for Award Bearers, Escorts Hostesses]



In case of Bronze and Silver Medal presentation, both dignitaries shall be escorted by the hosts to come back to their seat. Hosts shall escort the Gold Medal presenter(s) to the stage.

After the Gold Medal presenter(s) deliver the medals, only the highest authority from WBSC, in most cases the WBSC President shall remain and wait for the trophy from the host. The Trophy shall be given to the Team Captain of the winning team, at the centre of the stage. Diagram for Trophy Bearer can be found in page 38.



[LEFT - NOT GOOD] The medal tray holders are standing too close to the deliverer, covering the angle.



[RIGHT - GOOD] There are enough space between the medal tray holder and the deliverer.

4.11 Trophy Guidelines

To assure the WBSC Trophy is handled appropriately, please refer to “Trophy Guidelines” for below protocols:

- Guidelines for the Trophy Award during Closing Ceremony
- Guidelines for Escorts/Stewards and Hostess

4.12 Confetti

Immediately following the delivery of World Champion Trophy to the Captain of the National Team, the confetti shall be shoot up from behind and/or both sides of the stage, falling into the background. After momentum of celebration, National Anthem of the Gold Medallist team shall be followed. The WBSC Anthem can be played as a background music after the MC thanks the audience.



4.13 World Champions Board

World Champions Board shall be produced as per “WBSC Branding Guideline” which its design to be approved by WBSC in advanced. It shall be self-standing board.



Appendix 1. Country Names

As a World Championship level tournament, it is important to have the corresponding flags for each participating National Team arranged in alphabetical order according to the country code of their National Olympic Committee (NOC). Such flags should be of similar/identical size as the WBSC flag (210 x 140 cm). Flags and its appropriate order as per the IOC Country Code can be found in [List of National Olympic Committees by IOC Country Code](#).

Note that country codes are solely used for establishing the protocol order for flags and countries presentation. The name of the countries should preferably be written in full and no abbreviations should be used, especially in all Official documents. It is important to double check the correct name/order as there are some exceptions as illustrated below:

- People's Republic of China is in section "C"
- Democratic Republic of the Congo is in section "C"
- Ivory Coast is in section "C"
- Spain is in section "E"
- Virgin Islands, US is in section "I"
- Virgin Islands, British is in section "I"
- Republic of Korea (not South Korea) is in section "K"
- Republic of Moldova is in section "M"
- Democratic People's Republic of Korea (not North Korea) is in section "P"
- South Africa is in section "R"
- United Republic of Tanzania is in section "T"
- Chinese Taipei (not Taiwan) is in section "T"

The following countries, which are provisional Members of the WBSC, do not have a recognised NOC, thus, IOC country codes are not available. Should these countries be playing any World Championship, the United Nations country codes must be used as below:

- Curacao in section "C" (CUW)
- Northern Mariana Islands in section "M" (MNP)
- New Caledonia in section "N" (NCL)
- Sint Maarten (Dutch) in section "S" (SXM)
- Guernsey in section "G" (GGY)
- Turks and Caicos Islands in section "T" (TCA)

In case of internal / informal documents, an exception is made, and short terms can be used.

For example:

- USA for United States of America
- Korea for Republic of Korea

Appendix 2. Flags & Anthems



The WBSC Flag shall have the WBSC Logo with arch and tagline below (pictures above)

- | | | |
|--|--------------|--------------------------|
| - National Flag | 210 x 140 cm | |
| - WBSC Flag (outfield pole) | 210 x 140 cm | (White Polyester Fabric) |
| - WBSC Flag (ceremony & meetings) | 180 x 120 cm | (Blue Shiny Fabric) |
| - WBSC Flag (pre-game protocol in baseball) | 210 x 140 cm | (White Shiny Fabric) |
| - It is recommended to have 210 x 140 cm size flags for participating teams for consistency. | | |

Three outfield poles are the minimum requirements, and its protocol shall be as per below diagram. Should LOC wishes to display all NTs' flags and equipped enough poles at the venue, it shall be coordinated and approved by WBSC in advance. In this case, it may be not necessary to display the two playing teams' flags on the outfield poles, but only WBSC flags and host's flags, if needed.



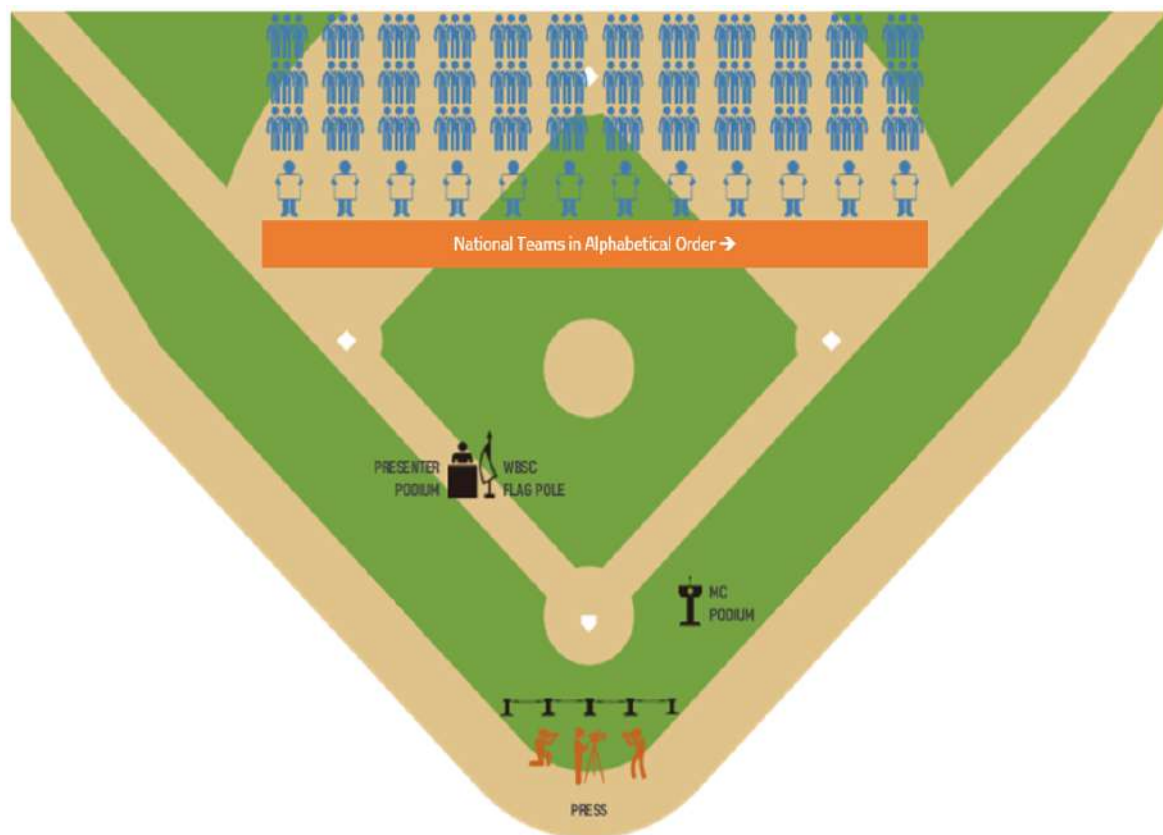
All National Anthems should be the short version (around 1 min), while WBSC Anthem of 40 seconds version to be used during the ceremonies. Such audio files shall be sent to LOC from WBSC Office to avoid mistakes in playing the wrong anthems (i.e. different length version, incorrectly edited version, different country's anthem, unstable Wi-Fi connection... etc.).

Appendix 3. Opening Ceremony Run Down

Appendix 3. Opening Ceremony Rundown Sample

Date: _____ (Same day of the first game)
 Time: _____ (1hr before the beginning of the first game)
 Duration: _____ (Max.45min)
 Venue: _____ (Main Stadium)

Master of Ceremonies (MC): _____
 Public Announcer (PA): _____
 Interpreter: _____



Checklist

- | | |
|---|---|
| <input type="checkbox"/> Copy of rundown to TV, MC, PA, Liaisons, All Staff | <input type="checkbox"/> First Pitch Check |
| <input type="checkbox"/> Rehearsal of Team Liaison's Marching (if needed) | <input type="checkbox"/> Copy of Oaths to Oath Deliverers (Athlete / Umpire) |
| <input type="checkbox"/> Rehearsal of Cultural Performance (if needed) | <input type="checkbox"/> Onsite Rehearsal of Oath Deliverers (Athlete / Umpire) |
| <input type="checkbox"/> Rehearsal of Outfield Screen (if needed) | <input type="checkbox"/> Microphones (MC / Speaker Lectern) |
| <input type="checkbox"/> Rehearsal of WBSC Dignitary (Speaker) | <input type="checkbox"/> Lecterns (for Media Zone) |
| <input type="checkbox"/> Rehearsal of Local Dignitary (Speaker) | <input type="checkbox"/> Stanchion Post (for Media Zone) |
| <input type="checkbox"/> Rehearsal of Anthems & Background Music | <input type="checkbox"/> Outfield Flags Check |
| <input type="checkbox"/> Rehearsal of PA Announcer, MC, Audio Technician | <input type="checkbox"/> Infield Flag with pole |
| <input type="checkbox"/> Rehearsal / Meeting with BASE, TV | <input type="checkbox"/> Trophy & Trophy Stands (if needed) |
| <input type="checkbox"/> Final Rehearsal before the Ceremony | <input type="checkbox"/> All Teams in position |

Appendix 3. Opening Ceremony Run Down

Last edited: 2019.05.27

Time	Contents	Action	Scripts
17:50 (10min)	Stand-by of NTs Escorts of two Speaker	All athletes, coaches in uniform to line up in their position. Speakers to be standby next to dugout.	Ladies and Gentlemen, the opening ceremony of the _____ (Full Tournament Name + year in city, Country) will begin shortly. Dear guests, we kindly ask you to take your seats for our grand opening.
18:00 (1min)	Opening of the Ceremony		Ladies and Gentlemen, welcome to the _____ (Full Tournament Name + year in city, Country). The City of _____ is (Description of the city). My name is _____, and I will be your Master of Opening Ceremony today.
18:01 (4min)	Presentation of all NTs		Our proud National athletes to compete in this tournament are on the field, please welcome them with applause! First country is _____ (applause), second is _____ (applause), next is _____ (applause). Fourth team is from _____ (applause), coming up is from _____ (applause), this country is from all the way from Africa, _____ (applause), the defending champion of the last tournament _____ (applause), next team is _____ (applause), ranking number _____ from _____ (applause)..... Last but not least, the National Team from the host country _____ (applause).
18:05 (4min)	Introduction of Dignitaries	Slides with list of full name of guests and organisation will be shown (if needed)	Thank you very much for all 12/16 teams' delegations to come all the way to this beautiful city of _____ in _____(country). Many guests are also here to celebrate the opening ceremony. Let me introduce our guests and supporters. President of World Baseball Softball Confederation, Riccardo Fraccari. Executive Director of the WBSC, Mr. Michael Schmidt. President of the _____ Baseball Softball Association, _____. Mayor of _____, Mr. /Mrs. _____. Our Technical Director _____, Umpire Director _____, Scoring Director _____. We have more guests in attendance to support today's opening ceremony. Unfortunately, due to the time limit, we could not name them all. However, we would like to sincerely express our gratitude for your presence here today. Thank you.
18:09 (2min)	Introduction of Tournament Officials		Ladies and gentlemen, we have _____ (number) of officials from Technical Commissioners, Umpires and Scorers who will be at the backstage of these upcoming games. Also please give a big applause to our wonderful staffs and volunteers for the endless passion and effort in making this tournament happening.
18:11 (Max. 10min)	Cultural Performance (to be approved by WBSC)	Performance	Decorating this opening ceremony with their dynamic _____ (name of performance), please give a round of applause to _____ (name of the performers or organisation). Thank you
18:21 (1min)	Raise of WBSC Flag & WBSC Anthem	WBSC Anthem (40 seconds) WBSC Flag on outfield centre pole to be raised.	Ladies and Gentlemen, now we play the WBSC Official Anthem. We would like you to stand and remove your hat. Thank you.

Appendix 3. Opening Ceremony Run Down

18:22 (5min)	Athletes' & Umpire's Oath	<p>Team Captain of host country team & an Umpire assigned to the Tournament shall proceed to the flag pole next to the lectern.</p> <p>Athlete must hold the flag while delivering the Oath in one language (either English or host country's language)</p> <p>WBSC President (or his/her representatives) shall be escorted back to the seat.</p>	<p>The following is the Declaration of the Oaths from Athlete Representative and Umpire Representative.</p> <p>As a representative of the 12/16 teams participating in the _____ (Full Tournament Name + year in city, Country), the host country's team captain _____ (Name and Surname) will take the oath.</p> <p><i>"On behalf of all the Athletes I vow to take part in _____ (Full Tournament Name + year in city, Country) in accordance with its rules, accepting all decisions made by the umpires and officials and in competing with all our strength to win through sportsmanship for the glory of international Baseball/Softball and the honour of our teams."</i></p> <p>Thank you, Captain _____ (Name and Surname).</p> <p>Next is the Umpires' Oath. On behalf of all the umpires in our tournament, Mr./Mrs. _____ (Name and Surname) will take the oath.</p> <p><i>"In the name of all the umpires and officials, I swear that we shall officiate in _____ (Full Tournament Name + year in city, Country) with complete impartiality, respecting and abiding by the rules which govern it in the true spirit of sportsmanship."</i></p> <p>Thank you very much.</p>
18:27 (3min)	Welcome Speech	LOC President will be escorted to the lectern.	<p>Ladies and gentlemen, now there will be an opening speech from the President of the Local Organising Committee, Mr./Mrs. _____ (Full name). Please give him/her a big hand.</p> <p><u>Welcome Speech</u></p>
18:30 (3min)	Declaration of the Tournament	WBSC President (or his/her representatives) will be escorted to the lectern.	<p>And now, President of the World Baseball Softball Confederation, Mr. Riccardo Fraccari (or representative's position and his/her name) will officially declare the opening of the tournament.</p> <p>(Speech of WBSC)</p> <p>....</p> <p>In the city of ___, in ___ (country), today. ___ (day, month, year), on behalf of the World Baseball Softball Confederation, I have the honour to declare the _____ (Full Tournament Name + year in city, Country) open.</p>
18:33 (1min)	National Anthem	National Anthem (appx. 1min)	Ladies and gentlemen, please stand for the National Anthem of the _____ (country).
18:34 (1min)	Closing of the Ceremony		<p>The Opening Ceremony of _____ (Full Tournament Name + year in city, Country) is now finished. We would like to thank all our attendees and audiences for joining our first kick-off.</p> <p>Coming up, there will be a match between ____ (team) and ____ (team) starting in few min. We hope to see the same excitement that we saw in the upcoming games.</p> <p>Thank you and it is Game Time!</p>
18:35 (15min)	Maintenance	All Teams except the competing teams leave the field.	

Appendix 3. Opening Ceremony Run Down

		Ground keepers to fix the ground.	
18:50 (10min)	Pre-game Ceremony	<ul style="list-style-type: none"> - Infield flag protocol - Intro of both teams - Intro of Umpires - Anthems 	
	First Pitch (Optional)		
19:00	Game Time		

Appendix 4. Public Announcement Sample

Date: _____
 Time: _____
 Venue: _____
 Public Announcer (PA): _____
 Interpreter: _____

Producer: _____
 Video Operator: _____
 Audio Operator: _____
 Score Board Operator: _____
 DJ / Organ Player: _____

Checklist for PA Announcers

- | | |
|--|---|
| <input type="checkbox"/> Copy of Line-up cards from both teams | <input type="checkbox"/> Microphone / Speaker check |
| <input type="checkbox"/> Water | <input type="checkbox"/> Script |

Guidelines for PA Announcers

1. Be early and be prepared.
If possible, arrive at the facility one hour before game time. Before the tournament or the first game, visit the team leaders of the teams to ensure proper pronunciation of Athletes and coaches names. Also, review the following scripted pre-tournament announcements.
2. Promote sportsmanship.
Create a positive competitive environment through the non-biased promotion of fair play. This may be in the form of a scripted pledge of sportsmanship and/or in the vocal display of respect for all participants (athletes, coaches and officials).
3. Stick to the basics.
Deliver pertinent information while avoiding the use of play-by-play and cheerleading.
4. Be accurate.
Wait until officials complete their call(s) before reporting to the spectators. Talk slower into the microphone than you normally do, so you can be easily understood. You may play music between innings, however, make sure that it is not played during the action.
5. Never talk over the action.
Understand the appropriate information to be announced and the proper time in which to announce.
6. Be professional.
Take your job seriously by addressing coaches, officials, administrators and athletes with respect regardless of team affiliation. No cheering in the press box, as this is a non-biased work area. Be dressed appropriately and exhibit professional behaviour at all times by respecting all the policies.

Last edited: 2020.09.03

-	Contents	English Script
Intro of Tournament		<p>Good morning / afternoon / evening, ladies and gentlemen. Welcome to ____ (venue) for the ____ (Full Tournament Name + year) in ____ (City, Country).</p> <p>Today's game between ____ (Away Team) and ____ (Home Team) will shortly begin. Please make your way to your seats for the introductions of the athletes, coaches and umpires.</p> <p><i>WBSC Anthem (40sec) + Flag protocol</i></p>
Pre-game Ceremony	Intro of National Teams	<p>Ladies and gentlemen, we are pleased to introduce two National teams in batting order.</p> <p>Visitor Team, ____ (Country)</p>

Appendix 4. Public Announcement Sample

		<p>Leading off and playing ____ (position) No. ____ (#, Name) Batting second, No. ____ (#, Position, Name) Batting third, No. ____ (#, Position, Name) Batting nine, No. ____ (#, Position, Name) Manager (baseball) / Head Coach (softball) ____ (Name) And the rest of their team members.</p> <p>Please welcome the Home Team, ____ (Country)</p> <p>Leading off and playing ____ (position) No. ____ (#, Name) Batting second, No. ____ (#, Position, Name) Batting third, No. ____ (#, Position, Name) Batting nine, No. ____ (#, Position, Name) Manager (baseball) / Head Coach (softball) ____ (Name) And the rest of their team members.</p>
	Intro of Officials	<p>We have here today __ (#) umpires. Umpire Director Mr./Mrs. ____ (Name from ____ (Nationality) Home plate umpire from ____ (Nationality), Mr./Mrs. ____ (Name). 2nd base umpire is Mr./Mrs. ____ (Name) from ____ (Nationality) 3rd base umpire, Mr./Mrs. ____ (Name) from ____ (Nationality) Left Outfield umpire, Mr./Mrs. ____ (Name) from ____ (Nationality) Right Outfield umpire, Mr./Mrs. ____ (Name) from ____ (Nationality) Clock umpire, Mr./Mrs. ____ (Name) from ____ (Nationality)</p> <p>We also have __ (#) Technical Commissioner(s). Mr./Mrs. ____ (Name) from ____ (Nationality) Mr./Mrs. ____ (Name) from ____ (Nationality)</p>
	National Anthems & Gift Exchange (for Softball)	<p>Ladies and gentlemen, please rise for the National Anthem of ____ (Home Team), followed by ____ (Away Team)</p> <p><u>National Anthem of Away Team (appx. 1min)</u> <u>National Anthem of Home Team (appx. 1min)</u></p>
	First Pitch (Optional)	Ladies and gentlemen, we take your attention to the field for ceremonial first pitch/batting. Please welcome Mr./Mrs. ____ (Name) from ____ (Organisation) for the honour.
	Warm-up	<p>Ladies and gentlemen let's hear a round of applause for the start of the game between ____ (Away Team) and ____ (Home Team) as ____ (Home Team) takes the field.</p> <p>Play ball!</p>
During the Game	Announcement of the Positions (Defence)	<p>We are pleased to announce the defending team in the top/bottom of the __ (#) inning. Pitcher ____ (#, Name) Catcher ____ (#, Name) 1st Baseman ____ (#, Name) 2nd Baseman ____ (#, Name) Short stop ____ (#, Name) Left fielder ____ (#, Name) Centre fielder ____ (#, Name) Right fielder ____ (#, Name)</p>
	Announcement of the Positions (Offense)	Leading off the top/bottom of the __ (#) inning for ____ (Country), No. ____ (#, Position, Name)

Appendix 4. Public Announcement Sample

		<p>Now batting No. ____ (#, Position, Name)</p> <p>That's the third out, which ends the top of the ____ (#) inning, there were ____ runs on ____ hits, ____ errors and ____ runners left on base. With the score ____ (Team with highest score) ____ (score) and ____ (the other team) ____ (score).</p>
	Change of Athletes	Your attention, please. There will be a change of athletes for ____ (Country). Now playing at ____ (Position) for ____ (Country), ____ (#., Name).
	House Keeping Announcements (examples)	<p>We kindly remind everyone that smoking is permitted in designated areas only. Please ask a volunteer to direct you to the nearest designated smoking area. Thank you</p> <p>Do your part. Please use garbage can and ashtrays located throughout the park. There is a recycle centre located near the ____, please take your beverage containers there.</p> <p>Ladies and gentlemen, please be aware while sitting for long periods in the sun; drink plenty of fluids, wear a hat and don't forget to put on sunscreen.</p> <p>Reminder that videotaping and flashing photography are not permitted in the venue. However, all ____ (#) of games of this World cup are being live streamed free of charge for friends and family that couldn't be here with us. Please visit wbsc.org or gametime.sport</p> <p>For your safety, please be aware that during play, baseball/softball can be thrown and hit into the stands at a high rate of speed. Do not throw the ball back onto the field of play, please return them to the box behind Homeplate.</p>
	Sponsors (examples)	<p>This tournament would not be possible without the generous support of our sponsors, including our Premier Sponsor, ____ (Organisation).</p> <p>The ____ (Full Tournament Name + year) is funded in part by Government of ____ (City) and ____ (Organisation)</p> <p>Please join us in thanking our Official Suppliers ____ (Organisation), ____ (Organisation), ____ (Organisation).</p>
During the Game		<p>____ (Organisation) is our proud supporter of ____ (Full Tournament Name + year). ____ (Ads)</p> <p>The ____ (Organisation) is the Official Newspaper of the ____ (Full Tournament Name + year). Pick up a copy of the paper today or visit _____.com for all your World Cup coverage.</p> <p>Check out the Official Souvenirs for ____ (Full Tournament Name + year) from our vendors located ____ (area). Get your caps to sweaters, limited edition of t-shirts to duffle bags at special price!</p> <p>SSK / Mizuno is a valued WBSC Partner and is the supplier of the Official Tournament Baseball / Softball and umpire uniforms.</p> <p>Be sure to tag us on social media using our official hashtag #____ and share your experience!</p>

Appendix 4. Public Announcement Sample

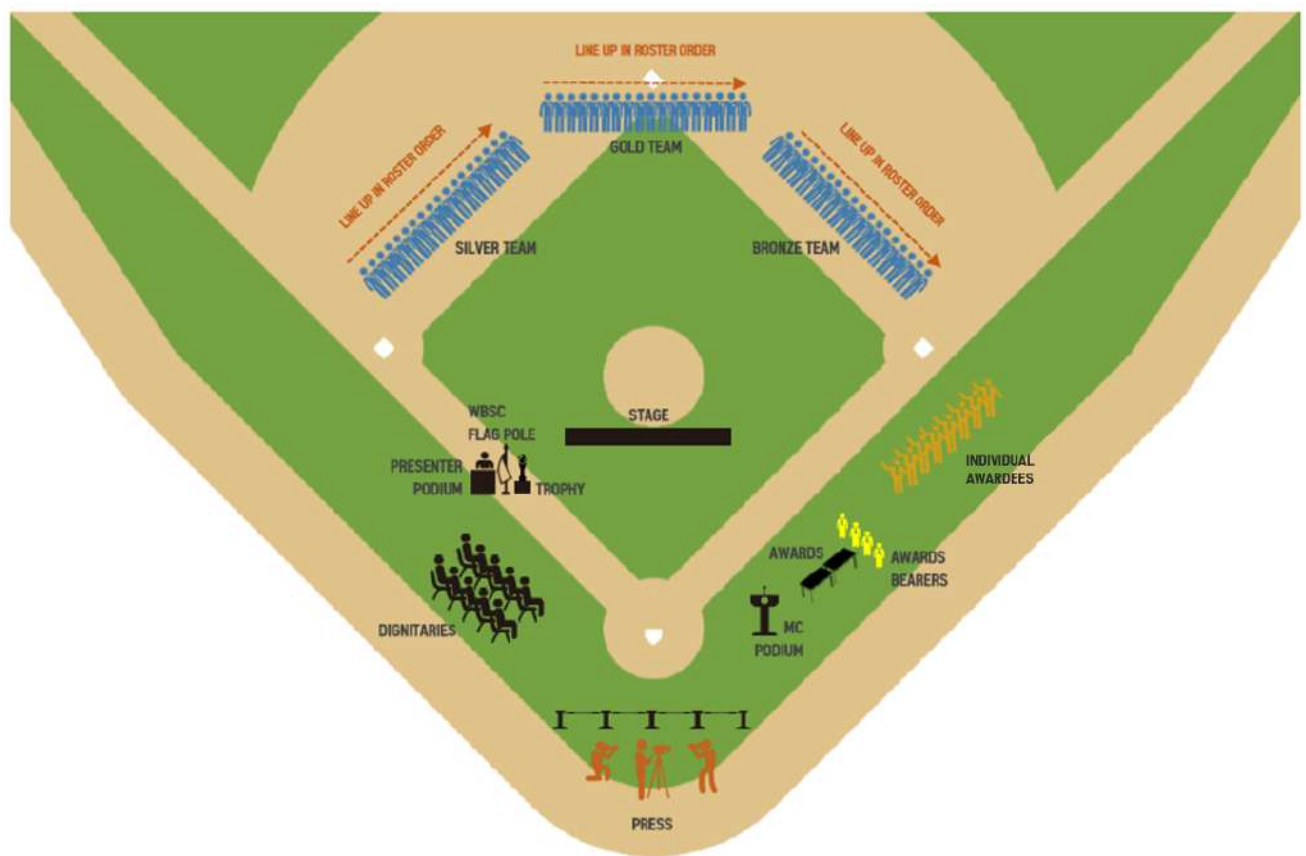
	Extra Innings	<p>Since the score is tied after regulation play, the teams will continue to play until the tie is broken at the end of a complete inning. In extra inning, each team at bat will begin with a runner on second base.</p> <p>Your attention please, running at second base for ____ (Country), No. ____ (#, Position, Name)</p>
	Delays	<p>Ladies and gentlemen, we would like to announce that the game between ____ (Away Team) and ____ (Home Team) has been on hold due to heavy rain / lightening / excessive heat. The game will resume in about ____ (time) until further notice. For your safety, we kindly ask you to stay in ____ (area) in the meantime. We thank you for your understanding and for your cooperation.</p> <p>Ladies and gentlemen, we inform you that the game between ____ (Away Team) and ____ (Home Team) has been postponed to today / tomorrow in the morning / afternoon / evening at ____ (time) at ____ (venue) due to weather concerns. Please keep your ticket to re-enter the stadium.</p>
	Finish	<p>Ladies and gentlemen, we hope you enjoyed the game between ____ (Away Team) and ____ (Home Team). The next game is scheduled to begin at 00:00 am/pm between ____ (Away Team) and ____ (Home Team) at this field.</p> <p>We thank you for your cooperation in leaving the place clean and we hope to see you again soon. Have a good evening / rest of the day and safe journey back home.</p>

Appendix 5. Closing Ceremony Rundown Sample

Appendix 5. Closing Ceremony Rundown Sample

Date: _____ (Same day of the final game)
 Time: _____ (30min-after the final game finishes)
 Duration: _____ (Appx. 60min)
 Venue: _____ (Main Stadium)

Master of Ceremonies (MC): _____
 Public Announcer (PA): _____
 Interpreter: _____



[DIGNITARIES SEATING ARRANGEMENTS]



NF President – LOC President – Mayor – NOC President – WBSC President – SG – ED

Appendix 5. Closing Ceremony Rundown Sample

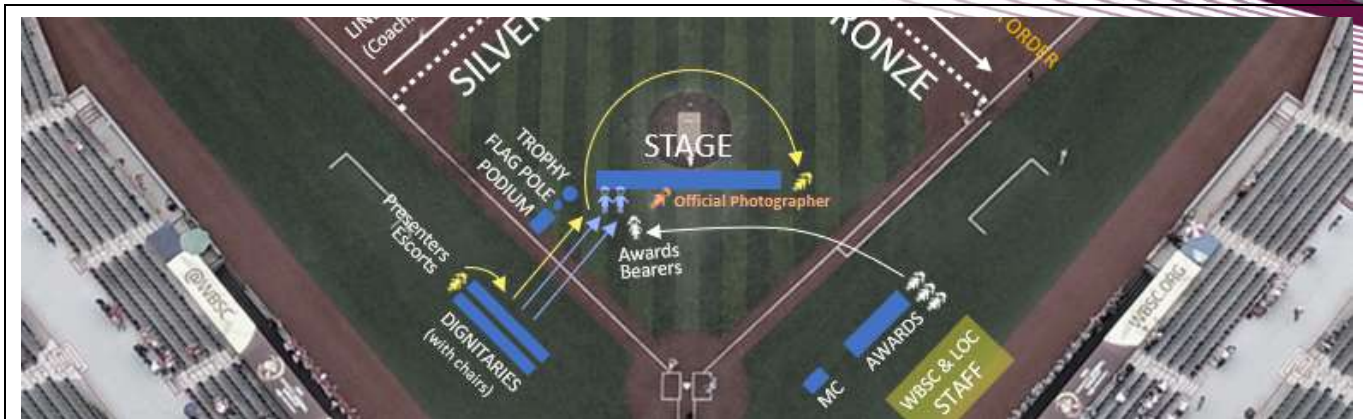
Checklist

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Copy of rundown to TV, MC, PA, Liaisons, All Staff <input type="checkbox"/> Rehearsal of Cultural Performance (if needed) <input type="checkbox"/> Rehearsal of Outfield Screen (if needed) <input type="checkbox"/> Rehearsal of WBSC Dignitary (Speaker, Deliverer) <input type="checkbox"/> Rehearsal of Local Dignitary (Speaker, Deliverer) <input type="checkbox"/> Rehearsal of Anthems & Background Music <input type="checkbox"/> Rehearsal of PA Announcer, MC, Audio Technician <input type="checkbox"/> Rehearsal / Meeting with BASE, TV <input type="checkbox"/> Rehearsal of Hostesses (for awards, trophy) <input type="checkbox"/> Rehearsal of Escorts (for VIPs, Awardees) <input type="checkbox"/> Rehearsal of 3 Team Liaisons (for Winning Teams) <input type="checkbox"/> Final Rehearsal before the Ceremony <input type="checkbox"/> List of Individual Awardees to PA, MC, TV, Media <input type="checkbox"/> Onsite Rehearsal of Individual Awardees | <ul style="list-style-type: none"> <input type="checkbox"/> Set-up of Trophy, Trophy stand, Trophy Box <input type="checkbox"/> Set-up of all Medals, Plaques on table <input type="checkbox"/> Extra Medals to give away to respective Teams <input type="checkbox"/> Set-up of Winner's Podium <input type="checkbox"/> Set-up of Winner's Board <input type="checkbox"/> Set-up of the Confetti <input type="checkbox"/> Dignitaries Chairs & Name posts <input type="checkbox"/> Lectern (MC / Speaker) <input type="checkbox"/> Microphones (MC / Speaker Lectern) <input type="checkbox"/> Stanchion Post (for Media Zone) <input type="checkbox"/> Outfield Flags Check (WBSC-Silver-Gold-Bronze-Host) <input type="checkbox"/> Infield Flag with Pole (Blue WBSC Flag) <input type="checkbox"/> All Individual Awardees in position |
|---|--|

Last edited: 2019.05.27

Time	Contents	Action	Scripts
20:45 (15min)	Stand-by of NTs Escorts of VIPs to seats Cultural Performance (Optional) (Max. 10min)	All athletes, coaches from 3 participating teams must line up in their position. Dignitaries (speaker & award deliverer only) shall seat on their seat.	Ladies and Gentlemen, the victory ceremony of the _____ (Full Tournament Name + year in city, Country) will begin shortly. Dear guests, we kindly ask you to take your seats for our grand celebration of our winners. While we are getting ready for our ceremony, _____ (name of performers or organisation) will be greeting you with their _____ (name of the performance). Please give them a round of applause.
21:00 (1min)	Opening of the Ceremony		Good evening, welcome to the _____ (Full Tournament Name + year in city, Country). My name is _____, and it is a true honour to be the Master of Closing Ceremony today.
21:01 (3min)	Introduction of Dignitaries	Upon the call of name, VIP stands up and wave his/her hand to the audience.	Before we start the ceremony, let me introduce the dignitaries present here today, President of World Baseball Softball Confederation, Riccardo Fraccari. Executive Director of WBSC, Mr. Michael Schmidt. President of the _____ Baseball Softball Association, _____. Mayor of _____, Mr./Mrs. _____. We have more guests in attendance to support today's opening ceremony. Unfortunately, due to the time limit, we could not name them all. However, we would like to sincerely express our gratitude for your presence here today. Thank you again, for being here with us today.

Appendix 5. Closing Ceremony Rundown Sample



21:04 (10min)	Individual Awards	<p>Awardees should be standing next to the 1st foul line. They run to the centre of stage as their name being called out.</p> <p>1-2 dignitaries will be escorted to the stage.</p> <p>Awards will then be ready on the side by the hostesses.</p> <p>Photo Session after all awards are given.</p> <p>Dignitaries to be escorted back to seat.</p>	<p>It is now time to announce the winners of Individual Awards. The Individual awards are presented by our ____ (position) from ____ (organisation) Mr./Mrs. ____ and ____ (position) from ____ (organisation) Mr./Mrs. _____. Out of ____ (number) of games throughout ____ (number) of days in the tournament, following athletes have shown outstanding performance during their games.</p> <p>Please give a big applause to:</p> <ul style="list-style-type: none"> - Leading Hitter - Pitcher with Best Earned Run Average - Pitcher with Best Won-Loss Average - Most Runs Batted In - Most Home Runs - Most Stolen Bases - Most Runs Scored - Outstanding Defensive Player <p>Congratulations to the award winners.</p> <p><u>Photo Session</u></p>
21:14 (2min)	MVP Awards	<p>MVP Awardee run to the centre of the stage as his/her name being called out.</p> <p>Dignitary to be escorted to the stage</p> <p>Awards to be ready on the side by the hostesses.</p> <p>Dignitary to be escorted back to seat after Photo Session.</p>	<p>Now we have the announcement of the Most Valuable Player of the Tournament. Ladies and gentlemen, the MVP of the ____ (Full Tournament Name + year in city, Country) is ____ (Name) from the National Team of ____ (Country).</p> <p>The trophy of MVP is presented by the WBSC Technical Director, _____. Congratulations to ____ (MVP name).</p> <p><u>Photo Session</u></p>
21:16 (3min)	LOC Speech	LOC President will be escorted to the lectern.	Ladies and gentlemen, now there will be a speech from the President of the Local Organising Committee, Mr./Mrs. ____ (Full name). Please give him/her a big hand.

Appendix 5. Closing Ceremony Rundown Sample

		President to be escorted back after the speech.	<u>Speech of LOC President (Consecutive Translation if needed)</u>
21:19 (3min)	WBSC Speech	WBSC President will be escorted to the lectern. WBSC President to be escorted to the centre after his/her speech.	Thank you very much Mr./Mrs. _____. There will be also a speech from the World Baseball Softball Confederation President Riccardo Fraccari (or his/her representative's position and his/her name). Please give him/her a big hand. <u>Speech of WBSC Representative (Consecutive Translation if needed)</u>
21:23 (1min)	Appreciation Plaques (if needed)	LOC President to be escorted to the centre. Appreciation plaques to be ready by the hostess. The two dignitaries then to be escorted back after the Photo Session	WBSC President Riccardo Fraccari is delivering appreciation plaques to Local Organising Committee — _____ — for their endeavours in bringing this tournament a success. <u>Photo Session</u>
21:24 (2min)	Declaration of the Closing of the Tournament	WBSC President will be escorted to the lectern.	The President of WBSC Riccardo Fraccari will have the official declaration of the closure. <u>Declaration of the Closure (Consecutive Translation if needed)</u>
21:26 (2min)	Passing the WBSC Flag to the Next Host	Assistant will hand over the WBSC Flag to the WBSC President The representative of next host committee to be escorted to the centre of the field. Photo Session President to be escorted back after the speech.	Thank you very much for your speech Mr. Fraccari. Now the President of WBSC will be handing over the WBSC Flag to the next host of the _____ (Full Tournament Name). Please welcome the _____ (Title) of the next host, Mr. / Mrs. _____. The next edition of the tournament will take place in ____ (year) at the _____ (location: city, country) from ____ to ____ (date, month). We sincerely wish for the next organiser to successfully host this World Cup. <u>Photo Session</u>

Appendix 5. Closing Ceremony Rundown Sample

21:28 (10min)	Bronze Medal Award	<p>Bronze medal trays to be ready on the side by the hostess(es).</p> <p>The Bronze Medal team to be escorted by the volunteer in roster order.</p> <p>Two dignitaries to be escorted to the stage.</p>	<p>Now it is time to introduce the top 3 National Teams of the _____ (Full Tournament Name + year in city, Country)!</p> <p>The 3rd Place Team is the National Team of _____ (Country).</p> <p>First for Bronze Medallists, our _____ (position) from _____ (organisation) Mr./Mrs. _____ and _____ (position) from _____ (organisation) Mr./Mrs. _____ will be presenting the medals.</p>
		<p>All delegates to step on the podium together</p> <p>The two dignitaries then to be escorted back after the delivery of medals.</p>	<p>Please give a big applause to the National Team of _____.</p> <p>Introduce Roster (Athletes + coaches + batboy/girl if any)</p> <p><u>Photo Session</u></p>
21:38 (10min)	Silver Medal Award	<p>Silver medal trays will be ready on the side by the hostess(es).</p> <p>The Silver Medal team to be escorted by the volunteer in roster order.</p> <p>Two dignitaries will be escorted to the stage.</p>	<p>Next, we will meet the Silver medallist of the _____ (Full Tournament Name + year in city, Country), National Team of _____ (Country)!</p> <p>I would like to call on Mr./Mrs. _____, _____ (position) from _____ (organisation) and Mr./Mrs. _____, _____ (position) from _____ (organisation) to present the medals.</p>
		<p>All delegates to step on the podium together</p> <p>The two dignitaries then to be escorted back after the delivery of medals.</p>	<p>Please give a big applause to the National Team of _____.</p> <p>Introduce Roster (Athletes + coaches + batboy/girl if any)</p> <p><u>Photo Session</u></p>
21:48 (10min)	Gold Medal Award	<p>Gold medal trays will be ready on the side by the hostess(es).</p> <p>The Gold Medal team to be escorted by the volunteer to the stage in roster order.</p> <p>LOC President and WBSC President will be escorted to the stage.</p>	<p>And finally, it is my distinct honour to introduce the Gold Medallist and World Champions of the _____ (Full Tournament Name + year in city, Country), National Team of _____ (Country)!</p> <p>The President of WBSC Mr. Riccardo Fraccari and the President of the Local Organising Committee will present the medals.</p> <p>The World Champion, National Team of _____!</p>
		<p>All delegates to step on the podium together</p> <p>The LOC President will then be escorted back to seat after the delivery of medals.</p>	<p>The World Champion, National Team of _____!</p> <p>Introduce Roster (Athletes + coaches + batboy/girl if any)</p>

Appendix 5. Closing Ceremony Rundown Sample

21:58 (3min)	Trophy Award	<p>The WBSC President will be escorted to the centre of the stage.</p> <p>Trophy will be delivered by the trophy bearer hostess.</p>	<p>Now the President of WBSC, Riccardo Fraccari will present the World Champions Trophy to the Captain of the National Team of ____ (Country). Please give them a big applause for their victory!</p> <p><u>Photo Session with Confetti</u></p>
22:01 (1min)	National Anthem	National Anthem (appx. 1min)	<p>Ladies and gentlemen, National Anthem of the gold medallist country ____ (country) will be played in honour of their victory. Please stand, remove your hat and face to their national flag in outfield.</p> <p>Thank you and congratulations again to ____ (Country).</p>
22:02 (1min)	Closing of the Ceremony	Background music of WBSC Anthem (90sec)	<p>The Closing Ceremony of ____ (Full Tournament Name + year in city, Country) is now finished. We ask all delegates from 3 winning teams to please remain at the Champions Board for the photo Session.</p> <p>We would like to thank all our athletes, coaches, staffs, volunteers and audiences for making this tournament successful. We hope to see you again and have a good night.</p> <p><u>Highlight Video Replay (if needed)</u></p>