



Manual: Assignment of Officials to events

on my.wbsc.org

Manual: Assignment of Officials to events on my.wbsc.org

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PREMBLE

Starting 2021, WBSC Europe has used WBSC management system for its competitions. This manual is created for the Technical Director to assign TCs to the events, for the Chair of the Scoring Commission to assign Scorers to the events and for the Director of Umpires to assign Umpires to the events.

This is a compulsory task for the Tournament Responsible of each field to then have the day-by-day assignments taken care of.

INSTRUCTIONS


1. Access my.wbsc.org with the email you were registered with.

In case of technical issues, please read this manual: [link](#).

In case the technical issues persists, please contact eghilardi@wbsceurope.org



Login

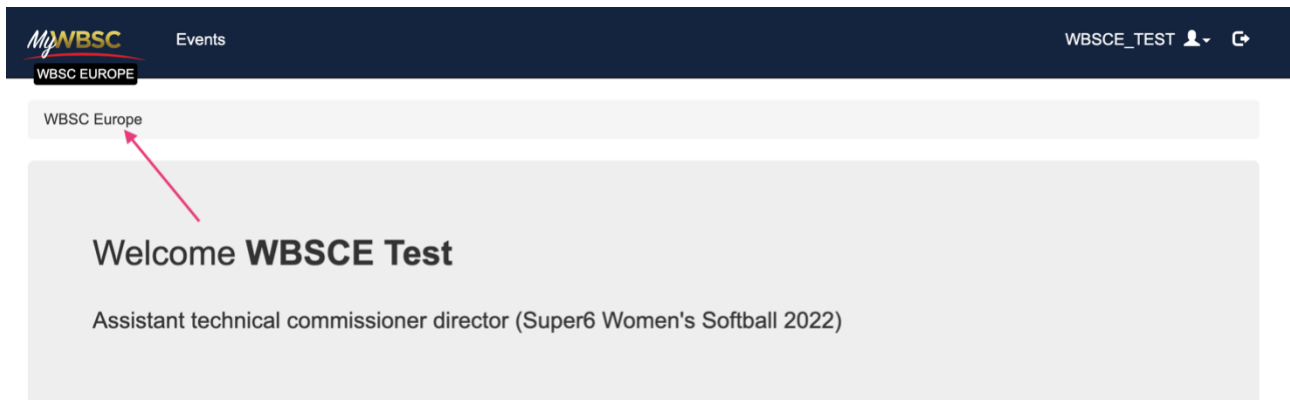
☐ Ricordati di me [Resetta la password](#)☐ Non sono un robot 
reCAPTCHA
Privacy - Termini

Invia

[Autenticati con Google](#)

Per qualsiasi problema o richiesta, contattare l'ufficio
WBSC all'indirizzo my@wbsc.org

2. Make sure you selected the WBSC Europe environment



MyWBSC Events WBSCE_TEST

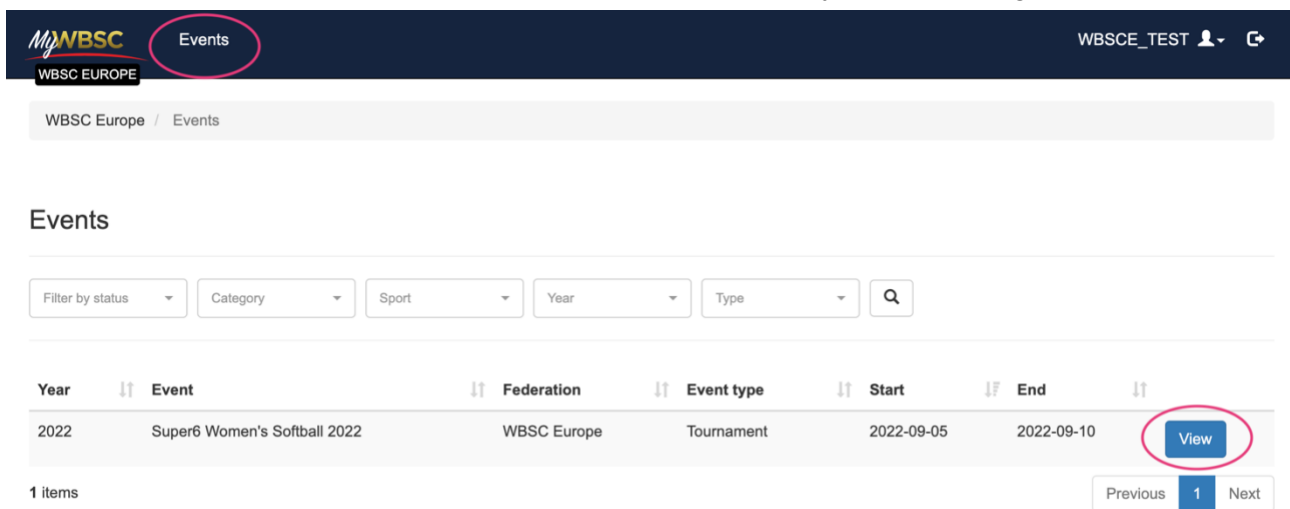
WBSC EUROPE

WBSC Europe

Welcome **WBSCE Test**

Assistant technical commissioner director (Super6 Women's Softball 2022)

3. Enter the Tab 'Events', and click on 'view' for the event you are working at.



MyWBSC Events WBSCE_TEST

WBSC EUROPE

WBSC Europe / Events

Events

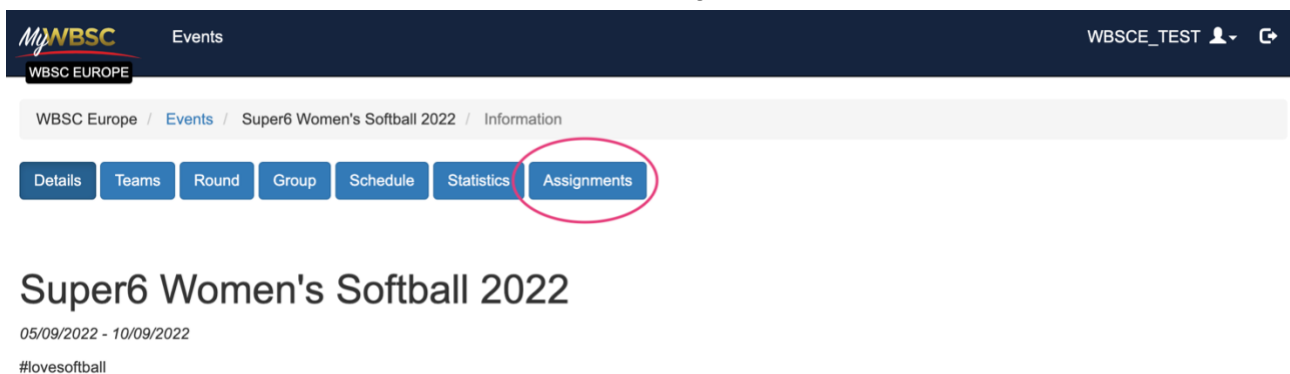
Filter by status Category Sport Year Type

Year	Event	Federation	Event type	Start	End	
2022	Super6 Women's Softball 2022	WBSC Europe	Tournament	2022-09-05	2022-09-10	View

1 items

Previous 1 Next

4. Once selected the correct event, click on assignments.



MyWBSC Events WBSCE_TEST

WBSC EUROPE

WBSC Europe / Events / Super6 Women's Softball 2022 / Information


Details Teams Round Group Schedule Statistics [Assignments](#)

Super6 Women's Softball 2022

05/09/2022 - 10/09/2022

#lovesoftball

5. Click on “Invitations” and then on +TC/+Umpire/+Scorer


Events
WBSCE_TEST

WBSC Europe / Events / Super6 Women's Softball 2022 / Assignments

Details Teams Statistics Assignments

Recap assignments
List **Invitations** **+ TC**

Filter by person Filter by type Filter by status

Export CSV Assignments | Export CSV Unavailability

ID	Official	Type assignment	Email sent	Status	Confirm date	Created
No matching records found						

Previous Next

6. This window will open:

Create invitation to

Officials

Elements

Select one

+ Add

Send email*

Select one

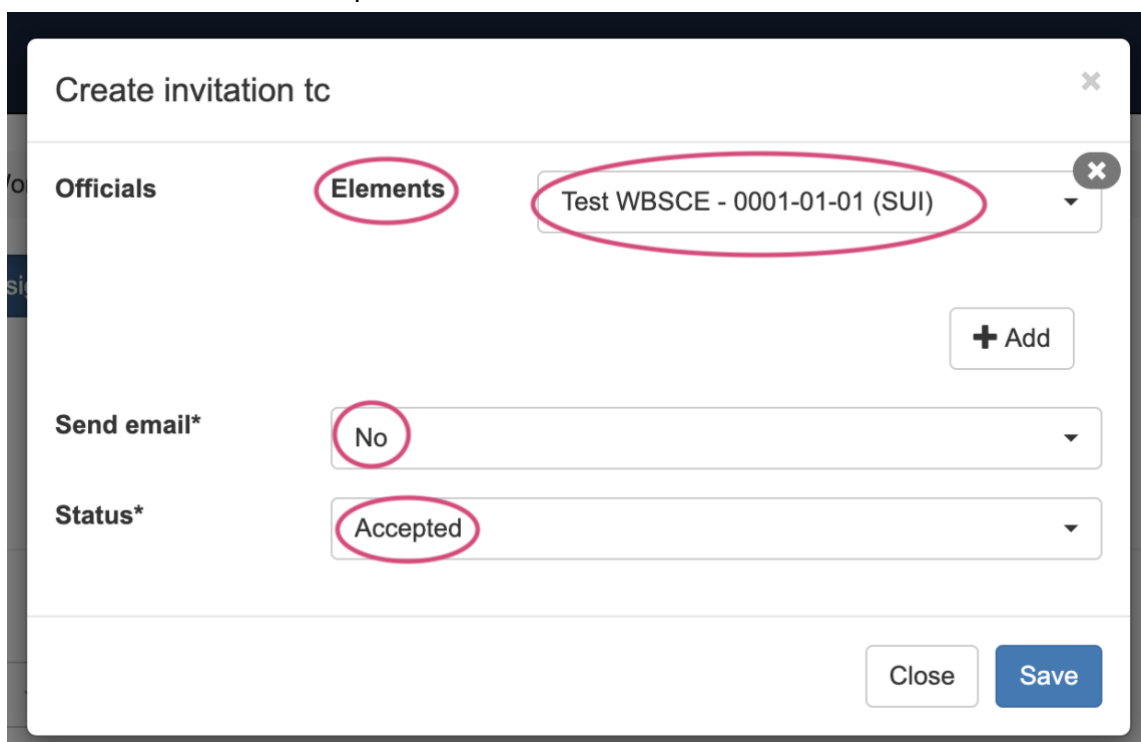
Status*

Select one

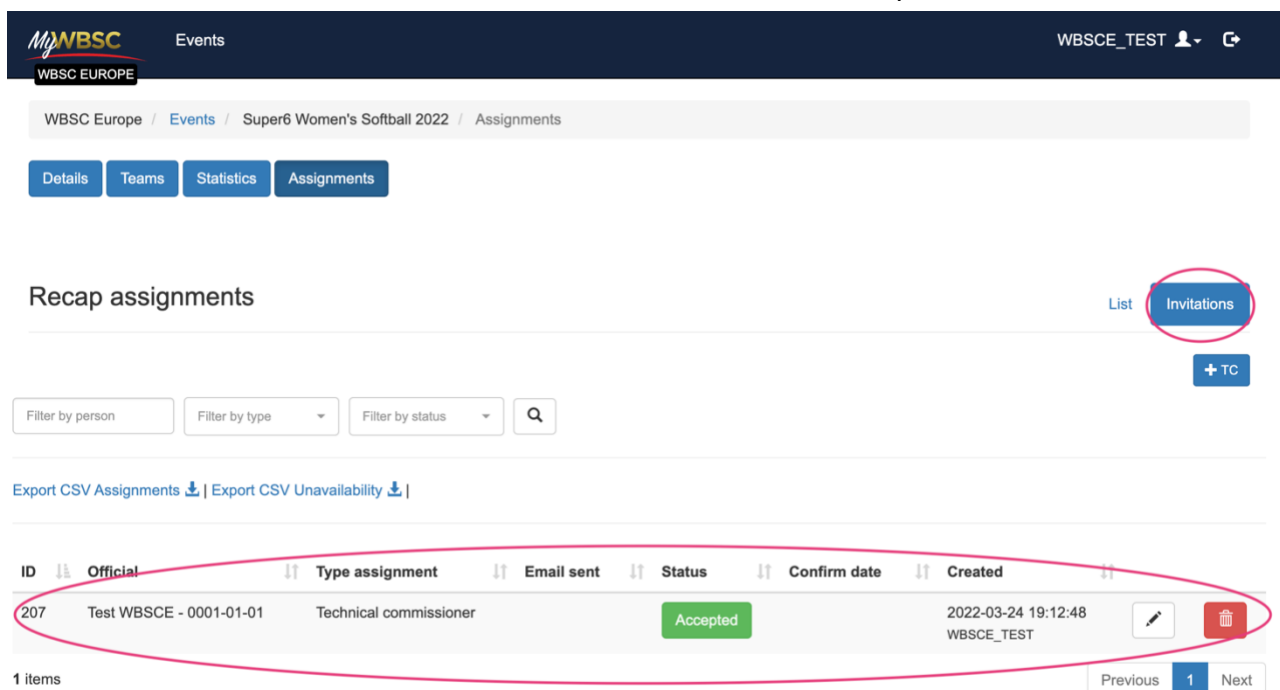
Close

Save

7. In “Elements” start typing the Official’s name and select them. In “Send email” select “no” and in “Status” select “accepted”.



8. Check that under the tab “Invitations” all the TCs/Scorers/Umpires are listed.



WBSC EUROPE Events WBSCE_TEST

WBSC Europe / Events / Super6 Women's Softball 2022 / Assignments

Details Teams Statistics Assignments

Recap assignments List **Invitations** + TC

Filter by person Filter by type Filter by status

Export CSV Assignments | Export CSV Unavailability

ID	Official	Type assignment	Email sent	Status	Confirm date	Created
207	Test WBSCE - 0001-01-01	Technical commissioner		Accepted	2022-03-24 19:12:48	WBSCE_TEST

1 items Previous 1 Next

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