

# DEVELOPMENT PROJECT POST EVENT REPORT

## PROJECT DETAILS

Name:

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Project's name

Location:

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Project's location (city and/or state)

Dates:

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Project's dates (if applicable)

Sport:

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Baseball / Softball / Baseball5

Details:

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Describe the project & the parties involved

Main topic:

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Project's topic

Number of participants:

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athletes, coaches, staff, etc

Please describe the impact on the participants, participating organizations:

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What worked well:

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Problems encountered:

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What was impact and on whom:

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Comments or other info:

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**- In case of allocation of grants:**

A financial report, completed clearly and in detail, signed by the legal representative of the National Federation or Continental Association. The report must include an attached list of all the supporting payment receipts, duly itemised and translated into either English, where necessary.

A broad selection of photos in high resolution, included photos during the eventual inaugural opening of the facility and – if any – the links/files with press clippings/reviews.

Project Logo (if any) to be sent in high resolution.

Report submitted by: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: