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## WBSC Oceania Executive Committee Member's Declaration of Interests

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Please sign this Declaration and return it to:

Chet Gray  
c/o  
48 Partridge Way  
Moorloobark Vic 3138  
Email: [chet.gray@softball.org.au](mailto:chet.gray@softball.org.au)

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This document provides for the declaration of any interests, which an Executive Committee member believes may conflict with the interests of the WBSC Oceania.

*Conflict of Interest* means that WBSC Oceania places great importance on making clear any existing or potential conflicts of interest for its Executive Committee members.

*Conflicts of interest may occur when:*

- *an Executive Committee member, or his/her immediate family or business interests, stand to gain financially from any business dealings, programs or services provided to WBSC Oceania;*
- *an Executive Committee member offers a professional service to WBSC Oceania;*
- *an Executive Committee member stands to gain personally or professionally from any insider knowledge if that knowledge is used for personal or professional advantage.*

Any business, industry-related or personal matter which could lead to a *conflict of interest* of a material nature involving an Executive Committee member and his/her role and relationship with *WBSC Oceania*, must be declared on the following form within 30 days of their election or appointment.

Any subsequent *conflict of interest* must be declared by the Executive Committee member concerned within 30 days of the conflict being identified.

Declarations of *conflict of interest* must be reviewed and updated by each Executive Committee member within 30 days of the Annual General Assembly.

All *conflicts of interest* will be presented and minuted at the first Executive Committee Meeting following receipt by the Chairman. The Executive Committee will determine whether or not the conflict is of a material nature and shall advise the Executive Committee member concerned accordingly.

Where a *conflict of interest* is identified and the Executive Committee has declared that it is of material benefit to the individual or material significance to WBSC Oceania, the Executive Committee member concerned is not entitled to vote on any resolution relating to that conflict.

The Executive Committee member will not remain in the room during any related discussion, or take part in any related discussion, only with approval of the rest of the Executive Committee.

The Executive Committee will also determine what records and other documentation relating to the matter will be available to the Executive Committee member the matter pertains to.

All such occurrences will be minuted.

Individual Executive Committee members who are aware of a real or potential *conflict of interest* of another Executive Committee member have a responsibility to bring this to the notice of the remainder of the Executive Committee.

**DECLARATION:**

I, ..... an Executive Committee member of WBSC Oceania, declare the following interests to the WBSC Oceania Executive Committee. To the best of my knowledge these are the only interests that may conflict with the interests of WBSC Oceania.

.....  
(Signature) (Date)

Area of Potential Conflict	Details

Recorded in the minutes of the WBSC Oceania Executive Committee Meeting held on..... (date)

Signed .....  
(Chairman)